



Clerks Office
Lucy A. Prouty

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MONTHLY BOARD MEETING

Thursday, April 12, 2018

7:00pm – BOARD MEETING

Approved May 10, 2018

1. Call to Order
Supervisor Palmblad called the April 12th, 2018 Ela Township Board meeting to order at 7:
2. Board Roll Call: Present: Supervisor Palmblad, Clerk Prouty, Trustees Bos, Bowman, Jennings, and Sikes. Also in attendance, Assessor Barrington. Township manager Will Stefaniuk and Highway Commissioner were absent.
3. Pledge of Allegiance: The board led the audience in the Pledge of Allegiance.
4. Public Comment
There were no public comments at this time.
5. Approval of Meeting Minutes of March 8, 2018
Motion by Trustee Bowman and seconded by Trustee Bos to approve the meeting minutes with the Clerk’s corrections. Motion passed 5 to 0.
6. Committee Meeting Minutes – accept minutes from COW (3/27) –Youth Committee() - Senior Committee (3/13) - Communication Committee (3/27) - Community Family Service () - Cemetery 12/06/2017
Motion by Trustee Sikes and seconded by Trustee Bowman to accept all committee meeting minutes as presented in the April Board packet. Motion passed 5 to 0.
7. Approval of Board Audit from 3/07/18 to 4/10/18
The Clerk read the board audit.

TOTAL GENERAL TOWN FUND-----	\$221,367.00
TOTAL GENERAL ASSISTANCE-----	2,764.36
TOTAL GENERAL ROAD FUND-----	59,578.85
TOTAL PERMANENT ROAD FUND-----	58,237.58
TOTAL PARK MAINTENANCE -----	6,606.72
TOTAL CEMETERY MAINTENANCE-----	2,843.24
 TOTAL OF ALL FUNDS-----	 \$351,397.75

Motion by Trustee Bos and seconded by Trustee Bowman to authorize the payment of the Board audit 3/07/18 to 4/10/18 as read. Motion passed 5 to 0.

8. Monthly Updates from Elected Officials, Department Heads & Township Manager(Senior – Social Work – Youth - Y – Bus – Communication

Supervisor Report:

E-blast goes out tomorrow and if you have any worthy news, please get to Heidi.

New Youth Contract with the Y is complete, but still needs some tweaking.

Two more Web Demos to go and they are ranging in price \$14,000 to \$16,000 and this is a lot lower than previous demos.

Clerk's report:

No Report.

Trustees Report:

Bos: will defer to the Youth Director report.

Bowman: All the sports contracts for the Parks are in, except for the Flames. Returned a call to a lady on why the Hockey rink is down.

Jennings: no report at this time.

Sikes: gave out flyers to the board for a fund raiser at Middle School South and would like the board to consider donations or possibly forming Township Dodge ball teams.

Township Manager: was absent.

Supervisor covered his report in her report.

Assessor report: Busy wrapping up 2018.

Senior Director

Purple Plunge made Township Perspective and we raised \$4000 from Ela "55"plus. Fashion show in May will also benefit the Purple Plunge. We had the volunteer luncheon yesterday 04/11/ 18. In March we had our St. Patrick dinner as the entertainment of the very popular Whiskey Brothers. We have purchase more tables so will be able to accommodate more seniors at our functions. As we have the pig roast in June and Fish Boil in September.

Social Worker: Anna who is an ex-employee will be coming back to work in the Social work department. They have a new front desk person starting also on Monday. Susan is on a panel at the High School on the dangers of Vaping.

Youth Director

Homework club is going well. Summer camp signup is started and have about 38 signed up.

Bus

Y

In the Supervisor report.

Communications

In Supervisor report.

OLD BUSINESS

None at this time

NEW BUSINESS

9. Line Item Transfers – consideration & possible action to approve Line Item Transfers as presented for close of FY 3/31/18
Motion by Trustee Bowman and seconded by Trustee Sikes to approve the line item transfers of General Town Fund \$7120.00 and General and Perm roads of \$14,200.00 and Cemetery \$40.00 for a total of \$21,360.00.
Motion passed 5 to 0.
10. Annual Landscape Maintenance – consideration & possible action to approve contract with Parkside Garden Center to provide landscape maintenance service as described for each location.
Motion by Trustee Bowman and seconded by Trustee Jennings to approve the Landscape maintenance Proposal from Parkside Garden Center for \$14,310.00 for May to October. Motion passed 5 to 0.
11. CERT – consideration & possible action to approve a donation of \$300 to support local event on 6/3
Motion by Trustee Bos and seconded by Trustee Bowman to approve a donation to CERT for \$300 to support their Pancake fund raiser on 6/03/2018
Motion passed 5 to 0.
12. Cemetery Board Stipends – consideration & possible action to approve stipends to Cemetery Board members at an annual rate of \$500 for their service and the manager position to receive \$4,000. Annually
Motion by Trustee Bowman and seconded by Trustee Bos to authorized the payment to Cemetery board, a Stipend of \$500 to board members and \$4000 to Cemetery manager this is to be paid annually.
Motion passed 5 to 0.
13. Budget FY end 3/31/2019 – consideration & possible action to approve budget for FY end 3/31/2019
Motion by Trustee Bowman and seconded by Trustee Sikes to approve the Budget and appropriation for the Year ending 03/31/2019- General Town \$4,218,679.00 and Road \$2,698,300.00. Motion passed 5 to 0.
14. Ela Township Community Park – consideration & possible action to approve naming new park on Deerpath Road, Deer Park as ELA TOWNSHIP COMMUNITY PARK
Motion by Trustee Bos and seconded by Trustee Sikes to approve naming the new park on Deerpath road Ela Township Community Park. Motion Passed 5 to 0
15. Supervisor’s Annual Statement & Road District Annual Treasurer’s Report, FY end 3/31/2018 – included
These Statements were for the board to see and no action is needed.
16. Closed Executive Session
None needed at this time
17. Consideration and possible action on items discussed in closed session

18. Adjourn

Motion by Trustee Bowman and seconded by Trustee Sikes to adjourn at 7:42 pm. Motion passed 5 to 0.

Ela Township

Lucy A. Prouty

April 6, 2018

Supervisor Gloria M. Palmblad
Trustee Chris Bos

Highway Commissioner Bill Kruckenberg
Trustee Larry Bowman

Assessor John Barrington
Trustee Michael Jennings

Clerk Lucy A. Prouty
Trustee Joel Sikes