



Clerk's Office
Lucy A. Prouty

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MONTHLY BOARD MEETING
2018 & 2019
Budget hearings
Thursday, May 10, 2018
7:00pm
Approved June 14, 2018

1. Call to Order: Supervisor Palmblad called Ela Township Board meeting order at 7:01pm
2. Board Roll Call: Present: Supervisor Palmblad, Clerk Prouty, Trustees Bowman, Jennings, and Sikes, and Trustee Bos was absent. Also in attendance were the Assessor and Highway Commissioner
3. Pledge of Allegiance
The Board led the audience in the Pledge of Allegiance.
4. Public Hearing – Ela Township – Budget FY end 3/31/2019
(Published in the Daily Herald, Lake Zurich and Township website on 5/10/18)
Supervisor opened General Town Budget hearing at 7:02pm
Hearing no question on the 2019 General Town budget, Supervisor Palmblad closed the General Town hearing at 7:03pm
5. Public Hearing – Ela Township Road District – Budget FY end 3/31/2019
(Published in the Daily Herald, Lake Zurich & Township website on May 10, 2018)
Supervisor Palmblad open the Ela Township Road District hearing at 7:05pm
Hearing no questions on the 2019 road district budget, Supervisor closed the hearing on the Road district Hearing at 7:07pm.
6. Public Comment
There was no public comments at this time
7. Approval of Meeting Minutes of April 12, 2018
Motion by Trustee Bowman and seconded by Trustee Jennings to approve the meeting minutes of April 12, 2018 with any additions or corrections.
Motion passed 4 to 0. Trustee Bos was absent
8. Committee Meeting Minutes – accept meeting minutes from COW (5/1) – Youth Committee(4/11) - Senior Committee (4/17) - Communication Committee (4/24) - Community Family Service (4/18) - Park Committee

Motion by Trustee Sikes and seconded by Trustee Jennings to accept the Committee meeting minutes as presented in the board packet. Motion passed 4 to 0. Trustee Bos was absent.

9. Approval of Board Audit from 4/11/18 to 5/08/1810.

Clerk read the board audit.

TOTAL GENERAL TOWN FUND-----\$132,049.77
TOTAL GENERAL ASSISTANCE-----\$ 6,725.54
TOTAL GENERAL ROAD FUND-----\$ 13, 034.06
TOTAL PERMANENT ROAD FUND-----\$ 29, 291.20
TOTAL PARK MAINTENANCE-----\$ 8,917.22
TOTAL CEMETERY MAINTENANCE-----\$ 426.99

TOTAL OF ALL FUNDS-----\$190,444.78

Motion by Trustee Bowman and seconded by Trustee Jennings to authorize the payment of the board audit as read. Motion passed 4 to 0. Trustee Bos absent.

10. Monthly Updates from Elected Officials, Department Heads & Township Manager(Senior – Social Work – Youth - Y – Bus)

Supervisor Report:

The Foglia Y contract is at Metro for any final changes and approval. Fourteen Scholarships have been turned in so far and she is sure more are coming in by tomorrow deadline.

Clerk report: None

Township manager report: We are still working on the LED lights for Knigge Parking lot.

Trustees report:

Bos- absent

Bowman Working on the Hockey rink.

Jennings

My report and minutes are in the Board packet and then will defer to Senior Director for more updates.

Sikes

No report at this time will defer to the Social worker for more updates.

Assessor

Tax bills are out. And doing a lot of tax exemption in the office.

Highway Commissioner

Highway Department is working on the storm sewers in Lochnora subdivision.

Some of the sewer pipes in the Hillside Subdivision are over eighty years.

Senior director Working on our next newsletter.

And the Senior director full report is in the board packet.

Youth director Report: We have a hundred signed up for Shooting Stars. And last year we only average 11 a day.

Social worker: Our anger management group will end soon and will start up later in the year. June 9th, 2018 is the Mother and Daughter banquet. Charity knit potluck is on May 23rd, 2018 and the board is invited to stop in.

OLD BUSINESS

NEW BUSINESS

11. Budget & Appropriation Ordinance 2018-02 – consideration & possible action to approve Budget & Appropriation Ordinance 2018-02 approving Township Budget for FY end 3/31/2019
Motion by Trustee Bowman and seconded by Trustee Sikes to approve Budget and Appropriation Ordinance 2018-02 Approving Township Budget for FYI end 3/31/2019. Motion passed 4 to 0. Trustee Bos was absent
12. Budget & Appropriation Ordinance 2018-03– consideration & possible action to approve Budget & appropriation Ordinance 2018-03 approving Road District Budget for FY end 3/31/2019
Motion by Trustee Bowman and seconded by Trustee Sikes to approve Budget and Appropriation Ordinance 2018-3. Approving Road District Budget for FYI end 3/31/2019.
Motion passed 4 to 0. Trustee Bos is absent.
13. Resolution 2018–01-Accumulation of Funds – consideration & possible action to approve Resolution 2018-01 authorizing the accumulation of funds (\$1,000),000 for future improvements in General Town Fund
Motion by Trustee Bowman and seconded by Trustee Jennings to approve Resolution 2018-01 authorizing the accumulation of funds (\$ 1,000,000) for future improvements in the General Town Fund.
Motion passed 4 to 0. Trustee Bos was absent.
14. Resolution 2018-02 –Accumulation of Funds – consideration & possible action to approve Resolution 2018-02 authorizing the accumulation of funds (\$100,000) for future improvements in Cemetery Maintenance Fund
Motion by Trustee Sikes and seconded by Trustee Bowman to approve the Resolution 2018-02 authorizing the accumulation of funds in the Cemetery fund (\$100,000) for future improvements.
Motion passed 4 to 0. Trustee Bos was absent.
15. ERP Software Purchase – consideration and possible action to approve purchase of ERP Software and services from BS&A Software and I.T. Right
Staff is requesting the Township Supervisor and Board of Trustees to authorize the Township manager to execute contracts with BS&A Software for purchase of ERP software and services not to exceed a total of \$35,820. Staff is also requesting the authorization of an \$800 one time setup fee and a \$1,200 annual cloud hosting fee not to exceed a total of \$2,000 for services provided from I.T. Right. Additionally, staff is requesting to enter into a software maintenance and support agreement with BS&A Software in the amount of \$2,360 for second year due in the 2019/early 2020. All expenses will be paid from funds budgeted under General Town and General Road funds.

Motion by Trustee Sikes and seconded by Trustee Jennings to approve the software package as presented in the board packet and written out above. Motion passed 4 to 0. Trustee Bos was absent.
16. MS4 Compliance –consideration and possible action to approve the proposal for consulting services for the year 16MS4 Compliance with Gewalt Hamilton Assoc.Inc at \$6,700.00
Motion by Trustee Bowman and seconded by Trustee Jennings to approve the MS4 Compliance with Gewalt and Hamilton for \$6,700.00. Motion passed 4 to 0. Trustee Bos was absent.
17. Closed Executive Session
None needed at this time.
18. Consideration and possible action on items discussed in closed session

19. Adjourn

Motion by Trustee Bowman and seconded by Trustee Jennings to adjourn 7:36pm.

Motion passed 4 to 0. Trustee Bos was absent.

Ela Township

Lucy A. Prouty

May 4, 2018

Supervisor Gloria M. Palmblad
Trustee Chris Bos

Highway Commissioner Bill Kruckenberg
Trustee Larry Bowman

Assessor John Barrington
Trustee Michael Jennings

Clerk Lucy A. Prouty
Trustee Joel Sikes