



Supervisor's Office
Gloria M. Palmblad

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

Communications Committee Meeting
September 25, 2019 – 9:00 AM
Ela Town Hall 1155 E. Route 22, Lake Zurich, IL
Upper Level Conference Room

AGENDA

1. **Call to Order** - Chair
2. **Roll Call**
3. **Old Business**
 - A. New Residents: Update on Mailing
 - B. Caption Contest
 - Vote on Winner of September Caption Contest
 - Submit picture for October Caption Contest
 - Review and amend Caption Contest rules
 - C. Township Tuesday:
 - September 17 & 24, 2019 – Township Clerk
Voter Services (9/17) – Lucy Prouty (9/24)
 - October 8 & 22, 2019 – Cemetery Department
Please submit content one week prior to post dates: October 1 & 15, 2019
 - D. E-Blast:
 - October 7 & 21, 2019 – Content for both E-Blasts due to Jessica on September 24, 2019.
 - E. 2019/2020 Fall – Winter Newsletter
 - F. Postcards
4. **New Business**
5. **Schedule Next Meeting**
6. **Adjournment**