



Supervisor's Office
Lucy A. Prouty

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

MONTHLY BOARD MINUTES MINUTES

Thursday, August 11, 2016

7:30pm

1. Call to Order: Supervisor Prouty called meeting to order at 7:30 pm.
2. Board Roll Call: Supervisor Prouty, Assessor Barrington, Highway Commissioner Kruckenberg, Trustee Bowman, Trustee O'Brien, Trustee Sikes, Trustee Palmblad, and Clerk Donnan.
3. Pledge of Allegiance: Led by Supervisor Prouty.
4. Public Comment: No public comments.
5. Approval of Meeting Minutes of July 14, 2016: Motion by Trustee Bowman, seconded by Trustee O'Brien to approve minutes of July 11, 2016.
Motion passed 5 – 0.
6. Committee Meeting Minutes: Motion by Trustee O'Brien, seconded by Trustee Palmblad to accept meeting minutes from COW (7/25), Senior Committee (7/14), Youth Committee (8/2), Communication Committee (7/26). Motion passed 5 – 0.
7. Approval of Board Audit from 07/13/16 to 08/09//16. Motion by Trustee O'Brien, seconded by Trustee Palmblad to approve board audit for \$371,327.87. Motion passed 5 – 0. General Town \$177,644.85, General Assistance \$3,847.29, General Road \$29,390.72, Permanent Road \$115,141.14, and Park Maintenance \$45,303.87.
8. Monthly Updates from Elected Officials & Department Heads
 - a. Supervisor Prouty: Resignation of Youth Director Alex Tonigan to work on her graduate degree. We have had many meetings to determine her replacement. Board will discuss the replacement in executive session.
 - b. Clerk Donnan: No report
 - c. Trustee Bowman: We had a brief meeting with the Flames. The discussion was on new bleachers and repair of scoreboard. We decided to wait until new park is ready and to fix the scoreboard after we get the estimate.
 - d. Trustee O'Brien: I was at the Parkinson's walk representing the township and they received over \$16,000 which was more than \$10,000 over last year.
 - e. Trustee Sikes: Senior meeting has been postponed until the Senior Director returns from train trip. We will meet on the 29th after the COW meeting.
 - f. Trustee Palmblad: I want to thank Susan Fackler for representing the township at the Blue and You day at the police department. All went well. Also I want to thank Lumen Optical for eye testing and free glasses for the students. The youth staff all wants to thank them for the test and especially for the glasses.
 - g. Highway Commissioner Kruckenberg: The project in Forest Lake is almost finished and on Monday we will complete project on Rose Avenue in Valentine

Manor. We also have 5 sink holes in the park that will require replacing drainage pipes. Cuba Township will not be plowing snow this winter for Kildeer so we are negotiating with them for the plowing of the snow. We will need a smaller truck to do their cul-de-sac. We will do 190 cul-de-sacs on all 52 miles of our roads.

h. Assessor Barrington: The new assessments are out, we are up 5%, so you can still come in and check to see if you can lower any values or if you have a disability, we will come to your house to work with you.

i. Social Worker Flackler: Complete report is found in section 8 of board packet.

j. Senior Director Dillon: Complete report is found in section 8 of board packet.

k. Youth Director Tonigan: Complete report is found in section 8 of board packet.

l. Communications Coordinator Sykora: Complete report is found in section 8 of board packet.

OLD BUSINESS (none)

NEW BUSINESS

9. Deerpath Park Property: Asbestos removal: Motion by Trustee Palmblad, seconded by Trustee O'Brien to approve contract for Asbestos Removal from Lake Shore Environmental Solutions at a cost of 13,045.00. Motion passed 5 – 0.
10. Deerpath Park Property Demolition: Motion by Trustee Palmblad, seconded by Supervisor Prouty to approve contract for demolition of all buildings on property at 21096 Deerpath Road from Newberg Construction in the amount of \$19,720.00. Motion passed 5 – 0.
11. HVAC: Motion by Trustee Bowman, seconded by Supervisor Prouty to approve Preventative Maintenance Agreement with Sherman Mechanical Inc. Agreement I for all locations at a total of \$6,139.00. From 11/01/2016 until 10/30/2017. Motion passed 5 – 0.
12. Elected Officials Compensation for Next Term – after short discussion, decided to add to next COW meeting
13. September Board Meeting Date Change from September 8th to Sept. 15th. Motion by Trustee Palmblad, seconded by Supervisor Prouty to change date of Sept meeting to the 15th of Sept. Motion passed 4 – 1. Trustee O'Brien voted nay.
14. Closed Executive Session: Motion by Trustee Sikes, seconded by Trustee Palmblad to go into executive session at 8:33 pm. Motion passed 5 – 0.
15. Motion by Trustee Bowman, seconded by Trustee Sikes to return from Executive session at 9:02 pm. Motion passed 5 – 0.
16. Adjourn: motion by Trustee Bowman to adjourn meeting 9:04 pm. Motion passed 5 – 0.