



Supervisor's Office
Lucy A. Prouty

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

APPROVED MINUTES - BOARD MEETING

Thursday, April 13, 2017

7:00 pm Board Meeting

1. Call to Order: Supervisor Prouty called the meeting to order at 7:00 pm.
2. Board Roll Call: Supervisor Prouty, Assessor Barrington, Highway Commissioner Kruckenberg, Trustee Bowman, Trustee O'Brien, Trustee Palmblad, Trustee Sikes, and Clerk Dowling
3. Pledge of Allegiance: Supervisor Prouty led those present in the Pledge of Allegiance.
4. Public Comment: Cydney Marshall, Social Work Dept. intern, wanted to thank Ela Township for the learning opportunity. Best experience. Ela goes far beyond in its services. Susan Fackler tries to figure out what the community needs.
5. Approval of Meeting Minutes of Thursday, March 9, 2017. Trustee Sikes asked for a correction on line 8 f. regarding name of 55 Plus. Motion by Trustee Bowman, seconded by Trustee Palmblad to approve the minutes of March 9, 2017 with correction. Motion passed 5 – 0.
6. Committee Meeting Minutes – accept (with corrections to 5b center not moving to Schaumburg) minutes from COW (4/3) – Youth Committee (3/9) - Communication Committee (4/6) – . Motion by Trustee Palmblad, seconded by Trustee O'Brien to accept the committee meeting minutes Motion passed 5 – 0.
7. Approval of Board Audit from 3/8/17 to 4/11/17. Motion by Trustee Palmblad, seconded by Trustee Sikes to approve the board audit for \$300,864.17. General Town \$205,066.14, General Assistance \$5,974.91, General Road \$25,984.46, Permanent Road \$48,705.11, Park Maintenance \$5,759.49, Cemetery Maintenance \$9,374.06. Motion passed 5 – 0.
8. Monthly Updates from Elected Officials & Department Heads
 - a. Supervisor: Congratulate on election. Happy Easter and good luck to Susan on her surgery.
 - b. Clerk Dowling: none
 - c. Trustee Bowman: Conversations with sports organizations. Lacrosse official first game at Knox Park 4/23, Flames info on score board donated by Jay's father. Start in June. Checking on electrical. Contract only on Lacrosse so far.
 - d. Trustee O'Brien: Had Communications committee meeting, Angela will give report and rescheduled the Senior meeting. Congratulations to all elected people.
 - e. Trustee Palmblad: Youth Dept met earlier today. Brief report for Susan Fackler starting a self defense class in June, once a month for the summer months, reach out to college bound girls, 90 minute class will be \$30.00. Woman to Woman starts April 21st 9-10am for safety, family, health and nutrition. Meeting at Liberty Lakes for Story time- Moms & Tots and Girl Power for Junior high and High School Students. Coalition meeting 10-11:30am on April 17.
 - f. Trustee Sikes: Congratulations to all elected and welcome to soon to be Trustee Chris Bos. Last minute postponed Senior committee meeting. Was at St. Patrick event- everyone loved, Karaoke went well. Big hit. Heard by now a small incident at the Senior Center. Driver injured by driving into the outside wall. Susan D. will give the details on that. Go Blackhawks.
 - g. Highway Commissioner: thank Angela about 4 highway workers being honored for saving a dog. Kildeer recognized them. Value our work. Jim has retired after 12 years. Snow is done. Plows and spreaders are off. Salt bin is full. Some villages had to take more than they used. School district bought in. Worked out in reverse. Have reserves. Rate is the same next year. Held price the same. \$64.50. Used to buy thru the State but 2 years ago switched to county. State is always late in bid then eliminated Lake County. Got better prices thru County. Open to intergovernmental agreements.
 - h. Assessor Barrington: Tax bills should be coming out next month. Taxpayers can review their property info on line for factual errors. Can look on tax bill to verify exemptions. If they go online and find any errors we can see if we can make any corrections. Reach out with questions. 2017 assessments should

be out in August. Review assessment regarding an appeal. 30 day window. Website and Office for info. Working on 2017 assessments now and working on system transition. If anyone received exemption info in the mail we can sign and notarize in our office. We do make house calls from time to time.

- i. Social Worker Fackler: not present.
- j. Senior Director Dillon: End of the budget year. Fell short on donations and non-resident fees. Will work on donations. 5 new housing developments opening soon should help. Trying to have all events sponsored. Friday Karaoke was sponsored by Silverado. Nonresident fees should improve as the word is getting out that we will allow folks from other townships to participate with \$35. Fee. Long distance revenue Netted \$26,000 for the year. Excited. Happy that Jim is taking on Trip to Mackinaw Island in June. Hired a new staff full time, Tim Carter, May 15th start. Experienced. Over 60 applicants. Gloria, Lucy, and Joel attended final interviews. Tim fit roll with experience. Redefined everyone's rolls and everyone is on board for new rolls. Everyone is excited. Numbers for March 4777, all time high. Don't anticipate that going lower. Yesterday's incident: A volunteer pulled into the back. Hit building with car. Staff responded. 20 stitches in her forehead. Laura followed her to the hospital. Very impressed with response. Structural engineer said that inside needs to be sanded, painted, outside 6-10 bricks need to be replaced. Want to get posts in. Next Thursday is Volunteer luncheon at noon. Friday 4/21 is the Art show 3-7pm. Report is found in section 8 of board packet
- k. Youth Director Chris Urry: Homework Club is running great. Had some new faces join. Weather improving helps for going outside. Safe Sitter class with 9 girls in Girl Scout troupe. May 20th is next Safe Sitter class. 5 days of Spring Break had 30 kids a day and 10-13 on waiting list. Winter Break was great. Shooting Stars – 6 people signed up. E-Blast going out and more registration expected. Have to hire 1-2 staff. Decide on Field Trips. Report is found in section 8 of board packet.
- l. Communications Coordinator Sykora: Recent posts including Annual Town meetings. Also on TOI. In Daily Herald. Great on Facebook. Along with Highway crew accommodation. Increase by 66 likes on Facebook. E-Blast up 69. Spring Newsletter is out but everyone should think about Fall and Winter. Update the Resident Guild and let her know about changes and updates. Township Day- think about. First meeting in June. Future – new board, new hires. Report is found in section 8 of board packet.

OLD BUSINESS

9. Employee Handbook- Will pick up where we left off after the COW meeting on April 24th.

NEW BUSINESS

10. Line Item Transfers – consideration & possible action to approve Line Item transfers as presented for close of budget FY 3/31/17. General Town \$13,100.00, Road Funds \$340.00, Park maintenance funds \$1000.00 total of \$14,440. in transfers. Motion by Trustee Bowman, seconded by Trustee Palmblad to approve Line Item transfers. Motion passed 5 - 0
11. Budget FY end 3/31/18 – consideration & possible action to approve budget with updates/changes pending final approval of Budget & Appropriation Ordinance in May –Beginning balance + Revenue of \$7,959,013.58, Expenses \$7,165,579.00, Future Planning \$1,700,000.00 Motion by Trustee Bowman , Seconded by Trustee Palmblad. Motion passed 5 – 0
12. Township Electric Aggregation Renewal- consideration and possible action to approve renewal of Electric Aggregation for a 15 month term from June 2017 to September 2018. Every week rates change. Residents will be notified. They can have a choice. Going out to everyone. Motion by Trustee O'Brien, Seconded by Trustee Palmblad. Motion passed 5 – 0. At rate of 0.06990/kWh.
13. Waste Management Proposal- consideration & possible action to approve proposal dated 4/5/17 to extend current service agreement with Waste management to include addition of "At Your Door" service at no additional fees to residents for a period of 5 years: Highway Commissioner Kruckenberg is requesting Pickup for highway department included so when they call it will be picked up. Also negotiate some kind of flooding/power outage dumpsters as needed for emergency situations. Motion by --- seconded by --- Motion passed 5 - 0
14. Landscape Maintenance Agreement – consideration & possible action to approve landscape maintenance contract with Parksite Gardens for 2017 season for the sum of \$19,483.00 Motion by Trustee Palmblad, Second by Trustee O'Brien. Motion passed 5 – 0. They do edging, weeding, trimming, pruning, Spring, Fall Cleanup, do it at Community Center, Township Building, Parks, Highway Dept. & Historical building. Easy to work with and best we have had.

15. Committee Title- consideration & possible action to approve change of title of Senior Committee to Ela 55 Plus Committee by recommendation of the committee. Motion by Trustee O'Brien, Second by Trustee Sikes to table this until after a Senior meeting to discuss the research.
 16. Community Room Request- consideration & possible action to approve request from Boy scouts to use community room at town Hall weekly on Monday evenings. Suggest a 90 day trial. Arnie will work later on Monday nights. Start date is negotiable. Motion by Trustee Bowman, Second by Trustee O'Brien. Motion passed 5 - 0
 17. Supervisor's Annual Statement & Road District Annual Treasurer's Report- included in section 17 of Board packet.
 18. Closed Executive Session - none needed.
 19. Consideration and possible action on items discussed in closed session- none needed.
 20. Adjourn: Motion by Trustee Bowman, seconded by Trustee Palmblad to adjourn at 7:55 pm. On Voice vote all present voted yes. Vote 5 – 0.
-

Jan Dowling , Ela Township Clerk

January 15, 2016

Supervisor Lucy A. Prouty
Trustee Larry Bowman

Highway Commissioner Bill Kruckenberg
Trustee Lynn O'Brien

Assessor John Barrington
Trustee Gloria Palmblad

Clerk Jan Dowling
Trustee Joel Sikes