



**Supervisor's Office**  
Lucy A. Prouty

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APPROVED MINUTES-MONTHLY BOARD MEETING  
Thursday, May 11, 2017

1. Supervisor Prouty called the meeting to order at 7:00 p.m.
2. Board Roll Call: Supervisor Prouty, Assessor Barrington, Highway Commissioner Kruckenberg, Trustee Bowman (Absent), Trustee O'Brien, Trustee Palmblad, Trustee Sikes, Clerk Dowling
3. Supervisor Prouty led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.
4. Public Hearing – Ela Township – Budget FY end 3/31/2018- No comments. Closed.  
(Published in the Lake Zurich Courier and Township website on 4/6/17)
5. Public Hearing – Ela Township Road District – Budget FY end 3/31/2018-No comments. Closed  
(Published in the Lake Zurich Courier and Township website on 4/6/17)
6. Public Comment: None.
7. Approval of Meeting Minutes of April 13, 2017- Motion by Trustee Palmblad, Seconded by Trustee O'Brien. Motion Passed 4-0. Approved revised minutes.
8. Committee Meeting Minutes – accept minutes from COW (4/24) –Youth Committee (4/13) - Special Meeting/Handbook (4/24) – Senior Committee (4/19) Motion by Trustee O'Brien. Seconded by Trustee Sikes. Motion passed 4-0, to approve all.
9. Board Audit. Motion by Trustee Palmblad, seconded by Trustee O'Brien, to approve the board audit from 4/12/17 to 5/9/17 for at total of \$292,630.32. Motion passed 4-0.  
Totals were as follows: General Town fund \$192,860.13, General Assistance \$8,065.14, General road fund \$31,400.35, Permanent road fund \$45,829.67, Park Maintenance \$13,067.17, Cemetery maintenance \$1,407.86.
10. Monthly Updates from Elected Officials & Department Heads.
  - a) Lucy Prouty, Supervisor: 143<sup>rd</sup> meeting. Thanks to all
  - b) Jan Dowling, Clerk: Thanks to all.
  - c) Gloria Palmblad, Trustee: For Trustee Bowman (Absent) Park update: New Flames scoreboard coming soon, upgraded the circuit box, power is off, New one going in without any expense. Attended pre-construction meeting with Bill and Gaywalt construction. Met at new park. Equipment is on location but waiting for grounds to dry out. Too much rain. JT and crew will repair field as soon as Lacrosse finishes around June 1<sup>st</sup>.  
Youth report- Status quo with Homework Club, Registration is ongoing for Shooting Stars. Interviewing for part time staff should be finalized next week.  
Gloria Palmblad, Trustee attended Cinco de Mayo last week. Staff is terrific. Doing a great job.
  - d) Joel Sikes, Trustee: Held last Senior committee meeting a couple of weeks ago. Selected new evening coordinator. Starts on Monday. Went over annual participation breakdown by month. Activity for 55+ keeps growing. A good situation for the community but also a need to be proactive as we move forward. Attended the Art Show. Attendance was low but Artists were enthusiastic. Tentative next meeting for Senior committee next week, relative to the new Board.
  - e) Lynn O'Brien, Trustee: Privilege to serve. Started Communications Committee with outstanding success. Award winning Expo Booths, E-Blasts two times a month, Enhanced & updated the Facebook page, hiring Angela, developing a new resident's Guide, initiating the Congressional Constituent Day with Congressman Roskam, Served on the Senior Committee for 4 years. Thank you and God Bless you
  - f) Bill Kruckenberg, Highway Commissioner: It's been very wet. Way behind with everything. Will catch up when the rain lets up. Moving along.

- g) John Barrington, Assessor: Tax bills are out. Look for factual errors. Look at exemptions. Can correct but do it quickly. Still have some renewals for Senior and Disabled exemptions. New values out around August. Next opportunity to discuss if you think value is too high.
- h) Susan Fackler, Social Work Director: Interns are gone. Luncheon tomorrow with them. Michelle is now going to be a school social worker. Next week, 10 year anniversary of Charity Knit and Crochet. Dinner 6-7pm all invited. Made over 10,000 items plus things that went to Africa. 7-8pm invited community for punch and cake. Wish them well. On May 25<sup>th</sup> Willow House is coming to discuss grief with adolescents and teens. Should be well attended. Been very busy.
- i) Susan Dillon, Senior Director: Look forward to change. Change is good. Having cement posts put into parking lot at community center. Had another senior drive into the building. Far worse. She is ok. Could have been very serious with so many people in building. Each incident has gotten worse. Been there 5 years but have had 3 incidents recently. Officer that was there, works with Triple A. Carfit is a program designed to help older drivers. In June Triple A and the Police Dept will come in to train staff. Physically check every person. Used this at every meeting. Front lounge is out of commission for awhile. Tim starts on Monday. Excited about starting. Writing next news letter. Should be out first week of June for July, August and Sept. Will include Carfit program. Ran program with Ela Public Library about dying with dignity & end of life decisions. Went well. Will run again. Will teach Survivor's Guide next week. Budget is great. Travel insurance necessary for trips.  
Bill Krukenburg, Highway Commissioner: regarding Senior center update, looked at building. Village requires a structural engineer and an architect will be there next Wednesday to look at structural beam. Room probably closed 2 months or so. On the low end probably \$70,000 damage to the building. Covered by insurance. No one hurt. Price for posts and front stoop coming. JT will handle. Will take a while to get it going.
- j) Angela Sykora, Communication Coordinator: Starting Monday- updating webpage with official photos and bios. Next E-blast next week let her or Heidi know of any changes. Home Expo May 20<sup>th</sup>. Planning for updating residents' guide. Get subcommittee started on Township Day. Sign up and help plan. Next Communications meeting Tuesday May 30<sup>th</sup> after the COW meeting.

### OLD BUSINESS

- 11. Employee Handbook – Update- Table until COW meeting on May 30<sup>th</sup>.

A: Waste Management Proposal- approval of proposal dated 4/5/17 to extend current service agreement with Waste Management to include “At Your Door” service at no additional fees to residents for a period of 5 years. Motion by Trustee Palmblad, Seconded by Trustee Sikes. Motion passed 4-0.

### NEW BUSINESS

- 12. Budget & Appropriation Ordinance 2017-01 – consideration & possible action to approve Budget & Appropriation Ordinance 2017-01 approving Township budget for FY 3/31/18 (\$4,651,679.00) Motion by Trustee O'Brien, Seconded by Trustee Sikes. Trustee Sikes would like to note the budget process this year was better prepared by staff and officials. Every department head had thorough explanations for every line item. Appreciate the process being much smoother this year. Motion passed 4-0.
- 13. Budget & Appropriation Ordinance 2017-02 – consideration & possible action to approve Budget & Appropriation Ordinance 2017-02 approving Road District budget for FY 3/31/18 (\$2,513,900.00) Motion by Trustee Palmblad, Seconded by Trustee O'Brien. Motion passed 4-0.
- 14. Resolution 2017-01 – consideration & possible action to approve Resolution 2017-01 authorizing the accumulation of funds (\$900,000) for future improvements in General Town Fund. Motion by Trustee Palmblad, Seconded by Trustee Sikes. Motion passed 4-0.
- 15. Resolution 2017-02 – consideration & possible action to approve Resolution 2017-02 authorizing the accumulation of funds (\$250,000) for future improvements in General Road Fund. Motion by Trustee O'Brien, seconded by Trustee Sikes. Motion passed 4-0.

16. Resolution 2017-03 – consideration & possible action to approve Resolution 2017-03 authorizing the accumulation of funds (\$350,000) for future improvements in Permanent Road Fund. Motion by Trustee Palmblad, seconded by Trustee O’Brien. Motion passed 4-0.
17. Resolution 2017-04 – consideration & possible action to approve Resolution 2017-04 authorizing the accumulation of funds (\$100,000) for future improvements in Cemetery Maintenance Fund. Motion by Trustee Sikes, seconded by Trustee O’Brien. Motion passed 4-0.
18. IMRF Resolution 2017-05 – consideration & possible action to approve Resolution 2017-05 to determine elected positions that qualify for participation in IMRF. Motion by Trustee Palmblad, seconded by Trustee O’Brien. Motion passed 4-0.
19. IMRF Resolution 2017-06 – consideration & possible action to approve Resolution 2017-06 to terminate IMRF participation for Township Supervisor position. Motion by Trustee Sikes, Seconded by Trustee O’Brien. Motion passed 4-0.
20. IMRF Resolution 2017-07 – consideration & possible action to approve Resolution 2017-07 to terminate IMRF participation for Township Clerk position. Motion by Trustee Sikes, seconded by Trustee Palmblad. Motion passed 4-0. Trustee Sikes note: there were two sections in the resolution whereas it did not list the hours of 1000 in two places.
21. Year 15 MS4 Compliance – consideration & possible action to approve Proposal No. 2017.M054 from Gewalt Hamilton Assoc., Inc. to provide consulting services & reporting for the sum of \$8,730. Motion by Trustee O’Brien, seconded by Trustee Sikes.  
 Bill Kruckenburg, Highway commissioner: Lab fees can be different. Samples must be done 24-48 hours after ¼” of rain throughout county. Time is limited. Lab will have to hire extra staff. Will have updated before it is signed. Price is an estimate.  
 50% highway and 50% township pays for this.  
 Approved Proposal 4-0 With typing correction. (Avon township) and price.
22. Closed Executive Session- none
23. Consideration and possible action on items discussed in closed session- none.
24. Swearing in of newly elected Township Officials for term 5/15/17 to 5/16/21
25. Adjournment: Motion by Trustee O’Brien, seconded by Trustee Sikes to adjourn at 7:40 p.m. Motion passed on voice vote 4-0.