



Supervisor's Office
Lucy A. Prouty

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

MONTHLY BOARD MEETING

Thursday, March 9, 2017

7:30pm – BOARD MEETING

1. Call to Order: Supervisor Prouty called meeting to order at 7:01 p.m.
2. Board Roll Call: Supervisor Prouty, Assessor Barrington, Highway Commissioner Kruckenberg, Trustee Bowman, Trustee O'Brien, Trustee Palmblad, Trustee Sikes and Clerk Dowling.
3. Pledge of Allegiance Supervisor Prouty led those in attendance in the pledge of allegiance.
4. Public Comment: none
5. Approval of Meeting Minutes of February 9, 2017: Motion by Trustee O'Brien, seconded by Trustee Palmblad to approve minutes of February 9, 2017. No Corrections or additions. Motion passed 5 – 0.
6. Committee Meeting Minutes: Motion by Trustee Palmblad, seconded by Trustee O'Brien to accept minutes from COW (2/27). Senior Committee (2/9) Youth Committee (2/14)- Communication committee (2/28) Motion passed 5 – 0.
7. Motion by Trustee Bowman, seconded by Trustee Palmblad to approve board audit from 2/08/17 to 3/07/17 for \$254,698.80. Motion passed 5 – 0. General Town \$176,420.00, General Assistance \$2,174.65, General Road \$12,753.33, Permanent Road \$47,531.77, Park Maintenance \$10,169.07, and Cemetery Maintenance \$5,649.98.
8. Monthly Updates from Elected Officials & Department Heads.
 - a. Supervisor Prouty: I really don't have anything but early voting starts on March 20th here, Thank Heidi for all her creating of the Showcase and Newsletter layout. Helps to have a graphic designer on staff.
 - b. Clerk Dowling: No report.
 - c. Trustee O'Brien: Remind everyone of the setup for Showcase tomorrow night. Come Visit on Saturday. Newsletter should be out in the next few weeks.
 - d. Trustee Bowman: Contacted all the sports groups except Baseball and Frisbee. Getting contracts. Drop off insurance docs. Are they using concession stand? Should have in the next couple weeks. Keys to the concession stand- thinks there are two. Will take a count. New Heater put in building.
 - e. Trustee Palmblad- No separate report.
 - f. Trustee Sikes: Had senior meeting on Friday. Will consider changing the name of the committee. 55 plus. Newsletter price dropped and went out on time. Chef position posted.
 - g. Highway Commissioner Kruckenberg: Note on heater. Charge cost of heater not installation. Got in a program to change two buildings lightings at highway dept and from the Village of Lake Zurich grant went with all 3 buildings. Cost \$12,000. Turn in receipts and get \$7500 back and getting 70+ fixtures for \$5400 plus installation. They will be LED's. Not in time for State program for community center but will continue as soon as Utility companies start when State gets out of program. On bus end working on request for busing. Gathering info, running route, alternatives, take time at COW meeting to discuss what we have. Cost factor. Looking into UBER. Will have to see how feasible it

- is. Don't know if we can get a discount. At community center, think leak was due to rain. Never had a leak there before. Might have been wind.
- h. Assessor Barrington: The assessment legislation introduced in Senate by Senator McConchie and in the House by State Rep. Nick Sauer moving along. In committee. If approved will clarify various assessment legislation and help insure assessments are fair and equitable. Next week deadline to get out of committee. Beginning 2017 assessments. CAMA system. Looking forward to Showcase. Raffle basket is ready. \$175.00+ in value.
 - i. Social Worker Fackler: Special thank you to Heidi. Brochure is finished. Going out at Showcase. Conducting interviews for interns. Will hire 3. Set for next fall. Ela Coalition is April 17th. 10am-11:30am. Looking at expanding in a different way. Seeing increases in all programs and starting new programs soon. Girl Power starting next week. Posters up to invite.
 - j. Senior Director Dillon: Switched printers and newsletter went out yesterday. Less expensive and looks better. Honeymoon issue. Caterers as with everything after a while, quality was poor. Did nice job in Valentines, but St Patrick's was just ok. Going to mix it up. Try Edwardo for Cinco de Mayo. February event was late and March was early. Went well. Band was great. Fundraiser. Plunge for Cancer, Jim and Clara plunged and received funds. Many seniors said they would jump next year. Posted video of Jim and Clara. Great response. Trying to double plunge. Running smoothly. Looking at how they can move things around. Office space. Trying to be creative and repurpose things. Pods? No room. Don't have a lot of "stuff" have storage room and upstairs but not heavy on things.
 - k. Youth Director Urry: Youth is going well. Homework club is well. Steven was out 2 weeks but is back today. Great to have help. Kids happy to see him. On crutches. Spring Break is two weeks away. 10 registered each day. More expected. Getting ready for Shooting Stars. Have to hire summer staff. Finalizing registration packet and getting ready for summer.
 - l. Communications Coordinator Sykora: Lake Zurich Courier is doing some features on Bill Donnan. Sent photos so will probably be out next Thursday. Two weeks ago delivered 3 large garbage bags of coats to a Veteran's group called TLS Veterans. They help Veterans in Lake and McHenry Counties. They were so happy and couldn't believe the quality of the donations. Men's, Women's and Children's items were generously donated. March E-Blast went out last Thursday. Subscription up 27 and going up. Showcase set up Friday night. Excited to see everything come together. Heidi did a great job with Graphics. Newsletter –everyone should have a copy. To printer next week. Let Heidi know of changes before Monday. Will be on glossy paper. Will be an improvement over last time.

OLD BUSINESS

- 9. Employee hand book. Update.

NEW BUSINESS

- 10. Line Item Transfers- FY 3/21/17. General Town Fund for \$4,697.00. Motion to Approve by Trustee Bowman, seconded by Trustee Palmblad. Motion passed 5-0. Motion for Line Item Transfer Road Funds \$2,200.00. Motion by Trustee Bowman, Seconded by Trustee Sikes. Motion passed 5-0.
- 11. CERT donation-approve donation of \$300 to sponsor CERTS- Motion by Trustee Bowman, Seconded by Trustee Palmblad. Motion passed 5-0.

12. Budget FY end 3/31/18 to approve tentative budget for the purpose of conducting business on or after 4/1/17 pending final approval of Budget and Appropriation Ordinance at a later date. Motion for \$7,176,479.00 by Trustee Bowman, Seconded by Trustee Palmblad. Note that Nora will make an adjustment under Park Salaries. Motion passed 5-0.
13. Action to approve Notice & Agenda for Annual Town Meeting on Tuesday April 11, 2017 at 7 p.m. Motion by Trustee Bowman, Seconded by Trustee Sikes. Motion passed 5-0. Meeting notice must be published by the Clerk in 3 public places, 15 days before the annual town meeting.
14. Consideration and possible action to approve the newsletter. Dark pictures on cemetery. Can be brightened up. Shiny paper should improve. Take pictures at Showcase? Use on Facebook Page. Remove word "interim" for Clerk? Clerk Dowling is finishing the term, not consistent to leave word interim. Highway Commissioner Kruckenberg would like to add that there is no intention to remove programs, we are looking to improve and expand programs without tax increases.. Will come from Supervisor in Newsletter re budget. Motion by Trustee O'Brien, Seconded by Trustee Sikes with the addition of a budget and programming explanation. Motion passed 5-0.
15. Consideration and possible action to approve change of title of Senior Committee to Ela 55 Plus Committee- Motion by Trustee Sikes, Seconded by Trustee O'Brien. Title of Committee is tied to an ordinance. If we approve we need to approve the change the ordinance. All Senior programs under the umbrella of 55 Plus. A lot of people think of it as a Senior program but now we look at programming to broaden the network of people. Think about it another month to change the name and ordinance at the same time. Table this for another month.
16. Closed Executive Session. Motion by Trustee O'Brien, Seconded by Trustee Sikes to go into closed session for the purpose of minutes, personnel, land acquisition or pending litigation at 7:56p.m.. Motion passed 5-0. Motion to come out of Executive session by Trustee Palmblad, Seconded by Trustee Bowman at 8:25 p.m.. Passed 5-0.
17. Adjourn: Motion by Trustee Bowman, seconded by Trustee O'Brien to adjourn at 8:29 p.m. Passed 5-0.

Jan Flood Dowling

Jan Flood Dowling, Ela Township Clerk

March 14, 2017

Supervisor Lucy A. Prouty

Highway Commissioner Bill Kruckenberg

Assessor John Barrington

Clerk Jan Dowling

Trustee Larry Bowman

Trustee Lynn O'Brien

Trustee Gloria Palmblad

Trustee Joel Sikes