

# TOWNSHIP BOARD MEETING

**Ela Township Town Hall,  
1155 East Route 22, Lake Zurich  
Thursday, March 6, 2014**

- 1) Call to Order: Supervisor Prouty called the meeting to order at 7:30 PM.
- 2) Board Roll Call: Supervisor Prouty, Highway Commissioner Kruckenberg, Assessor Barrington, Trustee Bowman, Trustee O' Brien, Trustee Reck, and Clerk Donnan.
- 3) Pledge of Allegiance: Supervisor Prouty led those present in the Pledge of Allegiance.
- 4) Public Comment:
- 5) Approval of Meeting Minutes of February 13, 2014: Motion by Trustee Bowman, seconded by Trustee Reck to approve minutes of Feb 13, 2014 meeting. Correction by Trustee O'Brien that her statement should have e-blast not (new newsletter) in first line of statement. Motion passed 4 – 0.
- 6) Committee Meeting Minutes – No minutes to accept.
- 7) Approval of Board Audit from 2/12/14 to 3/6/14. Motion by Trustee Reck, seconded by Trustee Bowman to approve board audit for a total of \$209,114.47. Motion passed 4 – 0. Totals were: General Town \$145,585.00. General Assistance \$5,193.49, General Road \$6,201.75, Permanent Road \$48,618.80, Park Maintenance \$2,832.09, and Cemetery Maintenance \$683.34.
- 8) Monthly Updates from Elected Officials & Department Heads
  - a) Supervisor Prouty: I would like to start out by thanking the highway department for cleaning our storage rooms and taking all closet supplies down stairs. We actually have a file room back so please Bill would you relay our thanks to you and the boys for a superb job. They also rented a steamer for \$59 instead of buying one for \$4,800. Great decision. Still accepting LIHEAP applications.
  - b) Clerk Donnan: Early voting has been going on for 4 days with 200 voters in so far.
  - c) Trustee O'Brien: Sent our e-blast to those wishing to be on the list, we will send our 2<sup>nd</sup> next week. Our newsletter will come out in April. We have a comment box for anyone to give us their comments.
  - d) Trustee Reck: Historical report had a meeting but minutes were not ready for today.
  - e) Trustee Bowman: Not much to report on parks, just waiting for snow to leave and then check the parks. Getting some budget areas to determine any changes we might make. Met with the youth and social to set the organizational chart and job descriptions, procedures and updates and how it can be implemented with employee handbook and employee evaluations. Lots of information to be considered for implication.
  - f) Highway Commissioner Kruckenberg: We have 150 tons of salt remaining, will have to conserve they salt to make sure we have enough for the needs. I have not been too happy with the condition of the roads, but we have to be conservative with the amount of salt needed. We have had quite a few breakdowns and expense so our repair bill will be very high. So far we have not been able to do our normal winter projects like tree cutting and all that, we have not touched any of that so we are way behind. They signs that say that the doors are closed needs to be visible so the doors cannot be used. We also need to speak with the janitorial people, they are not doing a good job.
  - g) Assessor Barrington: I mentioned last month that we were updating our computer system, we ran into many problems with the system, so all the assessors are at a standstill. We have had many people come in to ask for reduced values because of flooding. We will have a senior citizen freeze assessment freeze at the Barn at Paulus Park on Monday April 7th from 1:30 to 3:30 PM. We will do the senior freeze, exception forms, and disabled veterans or any exceptions needed. If they cannot make the event, we can do them at our office. I will be speaking at some homeowners associations and a reminder that I am always available to speak at your event, just let me know. For those interested in serving on the board of review, the exam will be given on March 28<sup>th</sup> at 9:00 AM. Call and make reservations.

- h) Social Worker Director Fackler: Monday April 7<sup>th</sup> our coalition will have a forum at 7:00 PM at the on sports injuries and prescription drugs use, the good, bad and ugly. We will have two doctors speaking from Lake County Orthopedic, and a MEG agent and either an ER Doctor or a paramedic.
- i) Senior Director Dillon: February was very busy. Our Tuesday lunches are now a lunch and learn program such as Doctors talking on specific ailments like conjunctive heart failure, or diet problems, or Lake County Forest Preserve comes in an talks about migrating birds, and other topics such as Bob Hope or people with ties to Lake County. I attended centervention for 2 days last week which was a conference for Illinois Senior Centers and I was put on the board for the association for Illinois Senior Centers under the umbrella for seniors and aging.
- Our new newsletter hit the post office yesterday for April, May and June. We have added more programs for men. That has definitely grown. We had 120 at our Valentines party, and this last Tuesday we had Fat Tuesday with over 80 attending.

#### OLD BUSINESS

- 9) Forest Lake Drainage – update. No report.

#### NEW BUSINESS

- 10) Line Item Transfer-consideration & possible action to approve line item transfers as presented: Motion by Trustee Bowman, seconded by Trustee O'Brien to approve transfers from accounts:
- General Town: From telephone to operations \$ 500. From education to Assessor \$1,000. From equipment to Assessor \$16,500. From IMRF to Senior \$1,500. From Senior lunches to Seniors \$500. Total transferred \$20,000.
- General Road: From Supplies-Vehicles to Operations \$1,500. From Gasoline-oil to Operations \$1,000. Total transferred \$2,500.
- Cemetery maintenance: From Burial Expense to Operations \$6,500. Motion passed 4 – 0.
- 11) Budget FY end 3/31/15- consideration and possible action to approve tentative budget for FY end 3/31/15 for the purpose of conducting business pending final approval of Budget & Appropriation Ordinance at a later date. Motion by Trustee Bowman, seconded by Trustee Reck to tentatively approve. Total Expenditures for FY end 3/31/2015 is \$7,424,137.00 with reserve for future projects of \$2,150,000.00 (included in expenditures). Motion passed 4 – 0.
- 12) Annual Town Meeting Notice & Agenda: Motion by Trustee Reck, seconded by Trustee Bowman to approve Annual Town Meeting Notice and Agenda for Annual Town Meeting to be held on April 8, 2014 at 7:30 PM. Motion Passed 4 –0.
- 13) Closed Executive Session. Motion to enter into closed Executive session for purpose of minutes, personnel, litigation, or land acquisition by Trustee Reck at 8:07 PM, seconded by Trustee Bowman. Vote 4 – 0.
- 14) Consideration and possible action on items discussed in closed session. Motion to return from Executive Session by Trustee Bowman at 8:18 PM, seconded by Trustee Reck. Motion passed 4 – 0. Supervisor Prouty stated: as you know we had Trustee Nancy Thompson resign, to fill the position the Board has 60 days from the date that she resigned to fill the position. After careful consideration the board decided to appoint a person who has had a lot of experience as an elected board member. So I would like a motion to appoint Gloria M. Palmblad of 1547 Sandy Pass Lake Zurich, IL, to replace Trustee Thompson effective March 6, 2014 to fulfill remainder of her term. Motion by Trustee Bowman, seconded by Trustee Reck to appoint Gloria Palmblad as Trustee. Motion passed 4 – 0.
- 15) Adjourn. Motion by Trustee Reck, seconded by Supervisor Prouty to adjourn at 8:20. On voice vote motion passed 4 – 0.
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