



Supervisor's Office
Lucy A. Prouty

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

MINUTES -MONTHLY BOARD MEETING

Thursday, February 9, 2017

7:30pm – BOARD MEETING

1. Call to Order: Supervisor Prouty called meeting to order at 7:00 pm.
2. Board Roll Call: Supervisor Prouty, Trustee Bowman, Trustee O'Brien, Trustee Palmblad, Trustee Sikes, Assessor Barrington, Highway Commissioner Kruckenberg and Deputy Clerk Cunnie present.
3. Pledge of Allegiance led by Supervisor Prouty
4. Public Comment: Lake Zurich resident Marina Solinski presented a need for bus service for disabled young adults who will graduate from LZHS and need to travel outside the township
5. Approval of Meeting Minutes of January 12, 2017: Motion by Trustee Bowman, second by Trustee O'Brien to approve meeting minutes of January 12, 2017. Motion passed 3 – 0. Trustee Palmblad and Sikes abstain
6. Committee Meeting Minutes: Motion by Trustee O'Brien, second by Trustee Sikes to accept minutes from COW (1/30), Senior Committee (12/5, 1/19), Community Family Services Committee (1/3), Youth Committee (12/19, 1/30), Communication Committee (1/31) and Park Committee (1/10, 1/20). Motion passed 5 – 0.
7. Approval of Board Audit: Motion by Trustee Bowman, second by Trustee Palmblad to approve board audit from 1/11/17 to 2/7/17 for a total of \$270,627.36. Motion passed 5 – 0.
General Town Fund - \$161,546.63, General Assistance Fund -\$6,807.68, General Road Fund - \$13,766.55, Permanent Road Fund - \$67,482.87, Park Maintenance Fund - \$9,249.24, and Cemetery Maintenance Fund - \$11,774.39.
8. Monthly Updates from Elected Officials & Department Heads.
 - i. Supervisor Prouty: Bill's retirement lunch is on 2/23, 12:00 noon. Attended Sat. Night Fever play with seniors, very good event. Upcoming 2/16 budget meeting, 2/14 Long Grove Covered Bridge, 6/26 Chamber Golf Outing
 - ii. Clerk: no report
 - iii. Trustee Bowman: will discuss parks at #9, no updates from Flames
 - iv. Trustee O'Brien: Expo is 3/11, sign-up sheets for volunteers is available, will attend Legislative breakfast, donations for expo basket appreciated
 - v. Trustee Palmblad: No report on committees, request increase to Nicasa grant
 - vi. Trustee Sikes: Had 2 senior meetings, revenue has increased, certificate of recognition was presented to Ela Township for First Annual Twp Day event
 - vii. Highway Commissioner Kruckenberg: Winter uneventful, a couple of ice storms, thanks to my staff for outstanding continuation of service
 - viii. Assessor Barrington: Board of Review wrapping up, working on 2017 valuations, new mass appraisal system next year, some bills filed in the Senate, hoping for legislation related to assessing
 - ix. Social Worker Fackler: request increase in grant to Nicasa due to number of referrals from SW dept. Report in Section 8 of board packet
 - x. Senior Director Dillon: Had preliminary budget meeting, looking to add evening staff to increase programs for younger seniors. Report in Section 8 of board packet
 - xi. Youth Director Urry: Youth calendar slow till Spring break, working on budget & registration for next season. Report in Section 8 of board packet

- xii. Communications Coordinator Sykora: Jim & Tilly story in LZ Courier, expo meeting was on Tuesday, will bring expo sign-up sheet to COW, e-blast next week. Report in Section 8 of board packet

OLD BUSINESS

9. Deerpath Road Park Improvements: Motion to approve contract with Berger Excavating Contractors, Inc as the lowest qualified bidder for the sum of \$492,180.50 by Trustee Bowman, second by Trustee Sikes.
Motion passed 5 - 0

NEW BUSINESS

10. Policies & Procedures/Community Family Services Department: Motion to approve Policies & Procedures for Community Family Service Dept with addition of 2 forms by Trustee Palmblad, second by Trustee Sikes. Motion passed 5-0 w/additions
11. Grant Applications: Motion to approve Grant Applications (except #E) as presented by Trustee O'Brien, second by trustee Bowman. Motion passed 5 – 0
Approved: (A) A Safe Place - \$2,000, (C) Career Place -\$750, (D) Erie Healthreach - \$500, (F) Love, Inc.- \$5000, (G) Nicasa - \$2000, (I) St. Vincent de Paul Society/food pantry - \$4800, (J) Zacharias Center - \$2500
Motion to approve Grant Application to LZBSA by Trustee O'Brien, second by Trustee Bowman. Motion passed 4 – 0, Trustee Palmblad abstained. Grant Approved for \$2500.
12. Annual Audit: Motion to approve Evans, Marshall & Pease to complete the annual audit (FY end 3/31/17) for a fee not to exceed \$7670 by Trustee Palmblad, second by Trustee O'Brien.
Motion passed 5 - 0
13. Budget FY end 3/31/18 : Set 2 dates to schedule Budget Meetings on 2/16 & 2/27 – no motion
14. Employee Handbook: To be discussed at COW meeting.
15. Spring Newsletter: Articles/content due 2/21
16. Closed Executive Session: Motion by Trustee Bowman, seconded by Trustee Sikes to go into executive session at 8.15 PM for discussion of personnel, minutes, land acquisition or pending litigation.
Motion passed 5-0
Motion to return from executive session at 8:45 PM by Supervisor Prouty, second by Trustee Palmblad.
Motion passed 5 – 0.
17. Consideration and possible action on items discussed in closed session: No action
18. Adjourn: Motion by Trustee Bowman, second by Trustee Palmblad to adjourn at 8:26 pm. Passed 5 – 0.

By: Nora Cunnie

February 22, 2017