

**Ela Township Cemetery Board Meeting Agenda
August 20, 2014 Wednesday 4:00pm**

Ela Township Town hall Supervisor's board room (Main Level)
1155 E. Route 22
Lake Zurich, IL 60047

Agenda

Call to order: Jeff Thompson (JT)

Roll Call:

Supervisor Prouty	Jeff Thompson (JT)	Terry Abbott
Doug Ahlgrim	Rhonda Kruckenberg	Highway Commissioner Kruckenberg

Approval of meeting minutes

Maintenance report: Jeff Thompson (JT)

Foundation Repairs at Fairfield
Landscaping LZ entrance. Stones. Mulch, flower

Old Business:

1. Seal coating quotes LZ Cemetery driveway
2. Barrier at back of Fairfield Cemetery
Added dirt. There is room for Evergreens
3. Monument repairs LZ and Fairfield Cemetery
*Fairfield Repaired stone being pushed over by oak tree.
Scheduling more repairs with M.Denman
Develop priority list. Straightened 2 leaning stones in front.*
4. Replace missing Tom D, Dick D, Harry Dozier headstone and reinstall in concrete LZ Cemetery
Talked to Pete at Everlasting. He will help us with a stone for this.
5. Parking at Lake Zurich Cemetery
Added warning signs. Had a couple large funerals with no issues. Updated business cards to give reminder to families. I talked to families about it when selling plots.
6. Purchase software to maintain LZ Map
No luck yet. Tried free stuff but not working right. Top priority for JT
7. Start discussions about creating brick wall and landscaping at LZ cemetery
Nothing New. Two families have commented about the traffic on Midlothian. Front plots are hard sells.
8. Create Standard Operating Procedures (SOP's) for Cemetery Future- Board structure, Highway dept. Costs, Term limits, Open meetings act questions, document storage, ant etc.
On Going
9. General Comment

New Business:

1. Any training/improvement opportunities for JT or board?
2. Cheap handheld radios for traffic at Fairfield cemetery for parking. JT will find some pricing then discuss \$40-\$50 new from Cabelas Discuss if needed JT will borrow some to use first to make sure it works well
3. Increase plot pricing from \$850 to \$900
4. JT to update website. Priority.

Public Question/Comments:

Adjournment: