



Clerk's Office
Lucy A. Prouty

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MONTHLY BOARD MEETING
Thursday, October 10, 2019
7:00pm – BOARD MEETING AGENDA
Approved 11/14/19

1. Call to Order: Supervisor Palmblad called the October 10, 2019 board meeting to order at 7:00 pm.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Trustees Bos, Bowman, Sikes, and Jennings. Also in attendance were Assessor Barrington and Highway Commissioner Forster. Township Manager Stefaniuk was absent.
3. Pledge of Allegiance
4. Public Comment: At this time we welcome any public comments, three minutes a piece or a total of fifteen minutes. No public comments at this time.
5. Approval of Board Meeting Minutes of September 12, 2019
A motion by Trustee Bowman and seconded by Trustee Jennings to approve the meeting minutes (09/12/2019) as presented, with corrections: under committee meeting minutes accept all minutes minus Community Family Services minutes of 08/20/19 (as the minutes were not submitted), plus Senior retreat will be October 16th, 17th, and 18th. Motion passed 4 to 0. Trustee Bos abstained.
6. Approval of Board Meeting Minutes of September 24, 2019
A motion by Trustee Bowman and seconded by Trustee Bos to approve the meeting minutes of the Special Board Meeting (09/24/2019) with any corrections or additions. Motion passed 5 to 0.
7. Committee Meeting Minutes – accept minutes from COW (9/24) –Youth Committee () - Senior Committee (9/18) -Communication Committee (9/25) – Community Family Services (8/20)
A motion by Trustee Bowman and seconded by Trustee Sikes to accept the committee meeting minutes as presented above minus Community Family Services of 08/20/2019. Motion passed 5 to 0.
8. Approval of Board Audit from September 10, 2019 thru October 7, 2019
Clerk read the board audit 09/10/2019 thru 10/07/2019.

TOTAL GENERAL TOWN FUND----- \$ 42,206.50
TOTAL GENERAL ASSISTANCE FUND-----\$ 5,714.76
TOTAL GENERAL ROAD FUND-----\$ 12,641.09
TOTAL PERMANENT ROAD FUND-----\$131,198.92
TOTAL PARK MAINTENANCE FUND-----\$ 6,305.51
TOTAL CEMETERY FUND-----\$ 2,266.60

TOTAL PAYROLL-----\$156,462.47

TOTAL OF ALL FUNDS-----\$356,795.85

A motion by Trustee Bowman and seconded by Trustee Jennings to authorize the payment of the board audit \$ 356,795.85 (09/10/2019 to 10/07/2019). Motion passed 5 to 0.

9. Monthly Updates from Elected Officials, Township Manager& Department Heads (Senior – Social Work – Youth – Bus– Communication– Highway)

Supervisor Report: Just reported that the kids at Hawthorn Woods Fall Family Fun Fest at the aquatic center really liked the bus and were very interested in the wheelchair lift in the Township Bus.

Township Manager Report: Absent but wanted the Supervisor to report that Community center roof is done but need to complete a punch list on it. The Knox Park shed roof is not done yet.

Trustees:

Bos: No report.

Bowman: No report.

Sikes: No report.

Jennings: Parks meeting will be on October 22nd, 2019.

Senior and Youth Reports: Senior and Youth Director is absent, but her report will be attached to the minutes.

Bus Report: Everything with buses running smoothly.

Social Work: Pretty busy downstairs, Social Worker Susan Fackler has become a Mental Health Trainee.

Highway Commissioner: No verbal report but the rest of his report will be attached to the minutes.

Assessor: The Assessor will be holding a property tax seminar with State Representative Mary Edly-Allen and Lake County Treasurer Holly Kim on Thursday, October 24th, 2019 at 7:00pm. at the Town Hall. They will try to explain the Assessments and Appeal process and answer any questions.

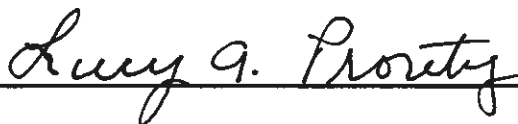
The Quad is finally complete for 2019. About 40% of Ela Township 18K properties should see a decrease this year prior to equalization.

We expect to publish 17th or 24th, Lake County has a new system this year and you can go online at Imslake.org to learn about the new process and see how the grid system works. The new values are not loaded yet, but you can still use the system.
All appeals must be electronically filed this year.

OLD BUSINESS

NEW BUSINESS

10. Township Fall/Winter Newsletter – consideration & possible action to approve document to print & mail
A motion to by Trustee Bos and seconded by Trustee Sikes to approve the proof of the Fall Newsletter (in board packet) to print and mail. Motion passed 5 to 0.
 11. Professional Cemetery Services – consideration & possible action to approve the purchase of one Columbarium and three granite aprons at a cost of \$15,317.75.
A motion by Trustee Bowman and seconded by Trustee Sikes to approve the purchase of one Columbarium and three granite aprons from Professional Cemetery Services at the cost of \$ 15,317.75. Motion passed 5 to 0.
 12. Midwest Transit Equipment – consideration & possible action to approve the purchase of one 2019 Ford Elkhart Coach Bus at a cost of \$60,510.00.
A motion by Trustee Bowman and seconded by Supervisor Palmblad to approve the purchase of 2019 Ford Elkhart Coach Bus from Midwest Transit Equipment at the cost of \$60,510.00. Motion passed 5 to 0.
 13. Access One – consideration & possible action to approve a change in phone service with the purchase of new phones for a one-time fee of \$2,682.00.
A motion by Trustee Bos and seconded by Trustee Sikes to approve the change in phone service with the purchase from Access One of a new phone system for a one- time fee of \$2,682.00. Motion passed 5 to 0.
 14. Proclamation – Red Ribbon Week – Proclaim week of October 21st Red Ribbon week in Ela Township
Ela Township Board was in agreement to proclaim October 21st, 2019 as Red Ribbon Week.
 15. Closed Executive Session
None needed at this time.
 16. Consideration and possible action on items discussed in closed session
 17. Adjourn: A motion by Trustee Bowman and seconded by Trustee Bos to adjourn at 7:39pm. Motion passed 5 to 0.
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Ela Township

October 7, 2019

Supervisor Gloria M. Palmblad
Trustee Chris Bos

Highway Commissioner Andrew Forster
Trustee Larry Bowman

Assessor John Barrington
Trustee Michael Jennings

Clerk Lucy A. Prouty
Trustee Joel Sikes