



Clerk's Office
Lucy A. Prouty

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MONTHLY BOARD MEETING
Thursday, November 14, 2019
7:00 p.m.
BOARD MEETING

Approved December 12, 2019

1. Call to Order: Supervisor Palmblad called the November 14, 2019 Ela Township Board meeting to order at 7:01 pm.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Township Manager Stefaniuk, Trustees Bos, Bowman, and Jennings. Trustee Sikes was absent. Also in attendance were Highway Commissioner Forster and Assessor Barrington.
3. Pledge of Allegiance: The Board led the audience in the pledge of Allegiance.
4. Public Comment
None
5. Approval of Meeting Minutes of October 10, 2019
A Motion by Trustee Bowman and seconded by Trustee Bos to approve the meeting minutes of October 10, 2019, with corrections or additions. Motion passed 4 to 0. Trustee Sikes was absent.
6. Committee Meeting Minutes – accept minutes from COW (10/29) – Youth Committee (10/15) - Senior Committee (9/18, 11/6) - Communication Committee (10/29) – Community Family Services (8/20, 11/5) – Parks Committee (10/30)
A Motion by Trustee Bos and seconded by Trustee Jennings to accept the meeting minutes of, Senior committee, (11/06/2019) Committee of the Whole (10/29/2019), and Communication Committee (10/29/2019), Parks (10/30/2019) and Community Family Services (11/05/ 2019). Motion passed 4 to 0. Trustee Sikes was absent.
Just a FYI all delinquent committee minutes for the year 2019 have to be in by the end of the year.
7. Approval of Board Audit from October 8, 2019 thru November 8, 2019
The Clerk read the Board Audit
Board Audit 10/08/2019 to 11/11/2019
TOTAL GENERAL TOWN FUND----- \$ 64,014.65
TOTAL GENERAL ASSISTANCE----- \$ 1,993.89
TOTAL GENERAL ROAD FUND----- \$ 101,064.27
TOTAL PERMANENT ROAD FUND----- \$ 76,948.36
TOTAL PARK MAINTENANCE----- \$ 17,212.66
TOTAL CEMETERY MAINTENANCE----- \$ 7,416.56

TOTAL PAYROLL-----\$ 227,735.29

TOTAL OF ALL FUNDS-----\$ 496,385.68

A motion by Trustee Bowman and seconded by Trustee Bos to authorize the payment of the Board Audit 10/08/2019 to 11/08/2019. Motion passed 4 to 0. Trustee Sikes was absent.

8. Monthly Updates from Elected Officials, Township Manager & Department Heads
(Senior – Social Work – Youth-Y – Bus– Communication - Highway)

Supervisor' report:

LZACC Government Affairs Committee will be hosting a Breakfast with County Officials December 3, 2019- 7:30 to 9:00 a.m. at Columbus Centre Banquets, Lake Zurich, IL.

With the fire at Paulus Park Barn, their inside Farmer's market will be meeting at the Community Center every other Sunday starting this Sunday 11/17/2019.

Township Manager Report:

The Township manager wanted to congratulate Susan Dillon for receiving Senior Director of the year Award, from ITASCSC at the 2019 T.O.I. Conference, and to Susan Fackler for receiving the Youth award from AITCOY.

Waukegan Roofing was out and corrected their work on the Community Center overhang.

Access One phone system will be installed December 17th, 2019.

The rest of the report will be attached to the minutes.

Trustees Report:

Bos: Thank you to the Community Center for the excellent Veteran Day Luncheon.

Bowman: Gave his condolences to Senior Director Dillon on the passing of our very precious first Senior Center dog, Tilly.

Jennings: No report at this time.

Sikes: Was absent.

Assessor Report:

Last month the Assessor had a Seminar joint meeting with State Rep Mary Edly Allen and Lake county Treasurer Holly Kim on property assessment and filled the board room.

This week he had Property Assessment help, where he sat with attendees to review and explain their tax assessments.

December 9, 2019 is the deadline to file on appeals w/ LCBOR. So far Ela Township has had about 150 appeals filed.

Assessor Barrington passed out a two page document that explains the process this year for appeals. We have this online and in our office. The Assessor's office can also e-mail to anyone who would like it.

Residents can go to IMSLAKE.org to search property characteristics and create a comparison grid and find information on how to appeal their taxes.

If residents find any errors, they can reach out to schedule field inspection to make any necessary corrections.

Appeals are up in other Townships, with the highest being almost 3000.

Highway Commission Report:

Marilynn Court project is finished.

Castonzo Court will not flood any more.

The rest of his report will be attached to the minutes.

Senior and Youth Director:

The Senior Center has finalized the process for accepting credit cards.

Had over 60 guests at the annual Oktoberfest. And Chef Lynn cooked the whole traditional German fest meal. And naturally there was plenty of beer, brats, music, and Polka.

The Highway Department build a Bosu ball rack.

The rest of the report will be attached to the minutes.

Social Work Report:

Upcoming dates for December:

12/04 Aaron Weiner on vaping.

12/12 Shop with a cop.

12/18 Charity Knit Christmas Party.

Charity Knit delivery of - knitted hats, scarves, blankets, and mittens to L.C Haven Women residence, Independence Center, Pads, Kids Korner, VA (100 blankets), St. Mary's and Community Dinner.

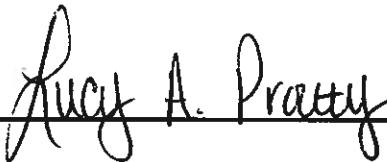
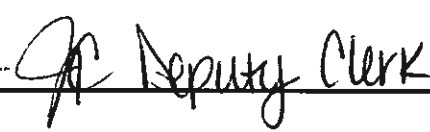
The rest of the report will be attached to the minutes.

OLD BUSINESS

NEW BUSINESS

9. Ordinance 2019-05 – Tax Levy/Town – consideration & possible action to approve Tax Levy Ordinance 2019-05/Town, tax year 2019, collectable in 2020 (\$2,423,224)
A motion By Trustee Bowman and seconded by Trustee Jennings to approve –Ordinance 2019-05 Tax Levy/Town (\$2,423.224) tax year 2019, collectable in 2020. Motion passed 3 to 1. Trustee Bos voted Nay. Trustee Sikes was absent.
10. Ordinance 2019-06 – Tax Levy/Road – consideration & possible action to approve Tax Levy Ordinance 2019/06/Road, tax year 2019, collectable in 2020 (\$1,337,092)
A motion by Trustee Bowman and seconded by Trustee Jennings to approve – Ordinance 2019-06 –Tax/Levy/Road (\$1,337.092), Tax year 2019, collectable in 2020. Motion passed 3 to 1. Trustee Bos voted Nay. Trustee Sikes was absent.
11. 2020 Holidays – consideration & possible action to approve the Township Holiday schedule for calendar year 2020
A motion by Trustee Bowman and seconded by Trustee Bos to approve the Township Holiday schedule for 2020, as presented in your Board packet. Motion passed 4 to 0. Trustee Sikes was absent.
The Holiday schedule will be attached to the minutes.
12. 2020 Board Meeting Schedule – consideration & possible action to approve board meeting schedule for calendar year 2020
A motion by Trustee Bowman and seconded by Trustee Bos to approve the 2020 Ela Township Board Meeting Schedule as presented in your Board packet. Motion passed 4 to 0. Trustee Sikes was absent.
The Board meeting schedule will be attached to the minutes.

13. Grant Applications – consideration & possible action to approve applications and set schedule
A motion by Trustee Bos and seconded by Trustee Bowman to approve Grant Application and set the date of 02/03/2020 dateline for applications to be submitted. Motion passed 4 to 0. Trustee Sikes was absent.
 14. Insurance Renewal – consideration & possible action to approve insurance renewal (BCBS), continuation of HRA & FSA
A motion by Trustee Jennings and seconded by Trustee Bowman to approve the BCBS policy for 2020 and the HRA AND FSA (as presented in your board packet). Motion passed 4 to 0. Trustee Sikes was absent.
 15. Employee/Official contributions – consideration & possible action to approve employee/official contributions for insurance benefits for 2020
A motion by Trustee Bowman and seconded by Trustee Bos to approve the increase of employee contribution to 14% for Insurance benefits in 2020. Motion passed 4 to 0. Trustee Sikes was absent.
 16. Closed Executive Session
None needed at this time.
 17. Consideration and possible action on items discussed in closed session
 18. Adjourn: A motion by Trustee Bowman and seconded by Trustee Bos to adjourn at 7:54pm. Motion passed 4 to 0. Trustee Sikes was absent.
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 --  Deputy Clerk

Ela Township

November 8, 2019

Supervisor Gloria M. Palmblad
Trustee Chris Bos

Highway Commissioner Andrew Forster
Trustee Larry Bowman

Assessor John Barrington
Trustee Michael Jennings

Clerk Lucy A. Prouty
Trustee Joel Sikes