



Clerk's Office
Lucy A. Prouty

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MONTHLY BOARD MEETING

Thursday, March 14, 2019

7:00pm –

Approved 04/11/2019

1. Call to Order: Supervisor Palmblad called the Ela Township meeting to order at 7:00pm.
2. Board Roll Call: Present: Supervisor Palmblad, Clerk Prouty, Township Manager Stefaniuk, Trustees Bos, Bowman, Jennings, and Sikes. Assessor and Highway Commissioner absent.
3. Pledge of Allegiance
4. Public Comment: At this time we welcome any public comments three minutes a piece or a total of fifteen minutes.
Robert Sundelin a resident from Echo Lake.
He was very unhappy with the sidewalk in front of house.
He had a list of violations against the Township, when the Highway Department was cutting down a tree.
Mainly, for their lack of safety apparel and road cones.
5. Approval of Meeting Minutes of February 14, 2019
Motion by Trustee Bos and seconded by Trustee Jennings to approve the meeting minutes of February 14th, 2019, with the correction of changing all the ams to pms in the minutes. Motion passed 4 to 0. Trustee Bowman abstained.
6. Committee Meeting Minutes – accept minutes from COW () – Youth Committee () - Senior Committee () - Communication Committee () - Community Family Service () - Park Committee () - Special Budget Meetings (2/5, 2/12, 2/26 & 3/11)
Motion by Trustee Bowman and seconded by Trustee Sikes to accept the highlighted Committee meeting minutes as presented in the board packet. Motion passed 5 to 0.
7. Approval of Board Audit from 2/13/19 to 3/12/19)
The Clerk read the Board audit.

	<u>Payroll</u>	<u>Total Funds</u>
<u>TOTAL GENERAL TOWN FUND:</u> -----		\$93,079.48
<u>TOTAL GENERL ASSISTANCE FUND:</u> -----		\$300.00
<u>TOTAL GENERAL ROAD FUND:</u> -----		\$18,672.46
<u>TOTAL PERMANENT ROAD FUND:</u> -----		\$31,054.27
<u>TOTAL PARK MAINTENANCE:</u> -----		\$3,024.94
<u>TOTAL CEMETERY MAINTENANCE:</u> -----		\$44.36
<u>TOTAL PAYROLL:</u> -----	\$194,503.58	\$194,503.58
 <u>TOTAL ALL FUNDS:</u> -----		 \$340,679.09

Motion by Trustee Bowman and seconded by Trustee Bos to authorize the payment of the 02/13/2019 to 03/12/2019 Board Audit as read. Motion passed 5 to 0.

8. Monthly Updates from Elected Officials & Department Heads (Township Manager - Senior – Social Work – Youth - Highway – Bus - Communication)

Supervisor Report: Chamber Expo is at the Concorde Banquets on March 16TH, 2019.

Clerk's Report: Early voting starts Monday at the Township until March 30th. And for the first time, we will be a polling place, for other than early voting- for precincts 94, 97 and 98.

Township Manager Report: Been working hard on Budget.
The rest of his report will be attached to the minutes.

Trustees Report:

Bos: No report at this time.

Bowman: No report at this time.

Jennings: No report at this time.

Sikes: Wanted to thank "55"plus team, for the money they raise with the Purple Plunge and a thank you to Jim Dalbec for taking over in place of a sick Susan Dillon.

Assessor Report: Working on the Quad system. The Senior Freeze has been mailed out.

Senior and Youth Director Report: Very busy in the month of February. Had an AISC meeting in Joliet, and Jim Dalbec spoke at the meeting, because Ela Township has one of the biggest male membership. Alex Masters (Eagle Scout) made and delivered a new podium to the community center yesterday. Over \$1000 paid already for the Youth Summer Camp. The rest of the Senior Director's report will be attach to the minutes.

Social worker Report: Helped with the self defense class at the High School. Social work department employee Lewis has been working at the Community dinners twice a month. Social Worker has been seeing a lot of youth, lately. The rest of the Social Worker's report will be attached to the minutes.

OLD BUSINESS : None.

NEW BUSINESS

9.Line item transfers – consideration & possible action to approve line item transfers as presented for the close of FY 3/31/19

General Town \$27,890

Parks \$17,500

Permanent Road \$82,730

Motion by Trustee Bowman and seconded by Trustee Jennings to approve the Line Item transfers that are presented above for the close of FY 03/31/2019. Motion passed 5 to 0.

10.Annual Town Meeting Notice & Agenda – consideration & possible action to approve Notice & Agendfor the Annual Town Meeting on Tuesday, April 9, 2019

Motion by Trustee Bowman and seconded by Trustee Sikes to approve the Notice and the Agenda for the Annual Town meeting on Tuesday April 9th, 2019. Motion passed 5 to 0.

11.Budget FY end 3/31/2020 – consideration & possible action to approve a tentative budget for the purpose of conducting business on or after 4/1/19 pending final approval of Budget & Appropriation Ordinance, at a later date.

General Town \$ 4,028,285.00

Road \$ 2,675,400.00

Motion by Trustee Bowman and seconded by Trustee Sikes to approve a tentative Budget as presented above for the purpose of conducting business on or after 04/01/2019 pending final approval of Budget and Appropriation Ordinance at a later date. Motion passed 5 to 0.

12.2019 Landscape Maintenance Bid – Consideration and possible action to approve AM Woodland as lowest bidder for bed maintenance and spring/fall clean up in the amount of \$11,758.00.

Motion by Trustee Bowman and seconded by Trustee Bos to approve AM Woodland as the most qualified bidder for bed maintenance and Spring/Fall cleanup at all Township properties not to exceed \$11,758.00. Motion passed 4 to 0.

Trustee Jennings abstained.

13.2019 Knigge Park Lighting Improvements – Consideration and possible action to approve Associated Electrical Contractors, Inc. to install two parking lot lights at Knigge Park in the amount of \$15,300.00 with a possible 10-15% additional contingency factor.

Motion by Trustee Bowman and seconded by Trustee Sikes to approve Associated Electrical Contractors, Inc, to install two parking lot lights at Knigge Park, in the amount of \$15,300.00 with a possible 10-15% addition contingency factor. Motion passed 5 to 0.

14.Community Center Door Replacement Project – Consideration and possible action to approve Stanley Access Technologies as lowest bidder for the purchase and installation of two sets of bi-part sliding doors in the amount of \$22,017.00.

Motion by Trustee Bowman and seconded by Trustee Sikes to approve Stanley Access Technologies, for the purchase and installation of two sets of bi-part sliding glass doors at the Community Center, not to exceed \$22,017.00. Motion passed 5 to 0.

15.Closed Executive Session: No Executive session was needed at this time.

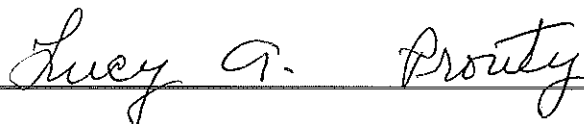
16.Consideration and possible action on items discussed in closed session.

None

17.Adjournment at:

Motion by Trustee Bowman and seconded by Trustee Bos to adjourn at 7:46 pm.

Ela Township



March 8, 2019

Supervisor Gloria M. Palmblad
Trustee Chris Bos

Highway Commissioner Bill Kruckenberg
Trustee Larry Bowman

Assessor John Barrington
Trustee Michael Jennings

Clerk Lucy A. Prouty
Trustee Joel Sikes