



Clerk's Office
Lucy A. Prouty

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

MONTHLY BOARD MEETING

Thursday, April 11, 2019

7:00pm – BOARD MEETING

Approved 06/13/2019

1. Call to Order
Supervisor Palmblad called the meeting to order at 7:03 pm.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Township manager Stefaniuk, Trustees Bos and Jennings. Trustees Bowman and Sikes were absent. Also present were Assessor Barrington and Highway Commissioner Kruckenberg.
3. Pledge of Allegiance
The Board led the audience in the Pledge of Allegiance.
4. Public Comment: At this time we welcome any public comments, three minutes a piece or a total of fifteen minutes.
5. Approval of Meeting Minutes of March 14, 2019
Two corrections: Under Supervisor report, the Expo was held at Concorde Banquets not at the High School.
Under Senior Director's report, the AISC meeting was held in Joliet not the Community Center.
Under the motion for Landscaping it is Spring /Fall cleanup, not just Fall cleanup.
Motion by Trustee Jennings and seconded by Trustee Bos to approve the meeting minutes, with the Above list of corrections. Motion passed 3 to 0. Trustee Sikes and Bowman were absent.
6. Committee Meeting Minutes – accept meeting minutes from COW (3/26) – Youth Committee() - Senior Committee () - Communication Committee (3/20) - Community Family Service () - Park Committee () - Cemetery ()
Motion by Trustee Bos and seconded by Trustee Jennings to accept the Committee Meeting minutes presented in the board packet. Motion passed 3 to 0. Trustees Sikes and Bowman were absent.
7. Rescind Board Audit from 2/13/2019 to 3/12/2019.
Tabled
8. Approval of amended board audit 2/13/2019 to 3/12/2019.
Tabled

9. Approval of Board Audit from 3/13/19 to 4/8/19

The Clerk read the board audit.

	<u>TOTAL FUNDS</u>
TOTAL GENERAL TOWN FUND _____	\$ 32,953.71
TOTAL GENERAL ASSISTANCE FUND _____	\$0.00
TOTAL GENERAL ROAD FUND _____	\$ 13,387.80
TOTAL PERMANENT ROAD FUND _____	\$ 12,899.36
TOTAL PARK MAINTENANCE _____	\$ 20,637.49
TOTAL CEMETERY MAINTENANCE _____	\$ 4,533.00
TOTAL PAYROLL _____	\$183,010.20
TOTAL OF ALL FUNDS _____	\$267,421.56

Motion by Trustee Bos and seconded by Trustee Jennings to authorize the payment of the board Audit as read. Motion passed 3 to 0. Trustees Bowman and Sikes were absent.

10. Monthly Updates from Elected Officials, Department Heads & Township Manager (Senior – Social Work – Youth - Y – Bus

Supervisor Report: Metro Day is in Springfield on May 1st, and lobbyist will be furnishing lunch. Seniors will be cleaning up the highway May 3rd, between Quentin and Old McHenry road. Senior were honored at the volunteer luncheon at the Community Center.

Clerk's Report: Have no final numbers from the election yet.

Township Manager Report: Gloria, John, and I went to the Metro meeting last night (04/10/2019) Report will be attached to the minutes.

Trustees Report:

Bos- No report.

Bowman --absent

Jennings: No report

Sikes --absent

Senior and Youth Director (Susan Dillon --absent, Supervisor gave a few updates for the absent Senior director in her report.
Report will be attached to the minutes.

Social Work:

Mother-Daughter program with Girl Scouts and Mom May 3th.
12 year Anniversary for Charity Knit is May 13th.

Assessor's report:

I have been busy in the Assessor's office with Annual renewal for Senior Exemption. And have 17,000 parcels to be validated.

Highway Commissioner Report:

Locked up the salt bin, but will not take the plows off yet. Have a lot of pot holes to repair.

Rest of report will be attached to the minutes,

OLD BUSINESS

NEW BUSINESS

11. Line Item Transfers – consideration & possible action to approve Line Item Transfers as presented for close of FY 3/31/19
Motion by Trustee Jennings and seconded by Trustee Bos to approve the line item transfers, General Town \$4110.00 and Road Funds \$185.00. Motion passed 3 to 0. Trustees Sikes and Bowman were absent.
12. CERTS – consideration & possible action to approve a donation of \$300 to support local event on 5/19
Motion by Trustee Jennings and seconded by Trustee Bos to approve \$300.00 to support Certs pancake breakfast 05/19/2019. Motion passed 3 to 0. Trustee Sikes and Bowman were absent.
13. Year 17 MS4 Compliance – consideration & possible action to approve Proposal for Consulting Services Year 17 MS4 Compliance from Gewalt Hamilton
Motion Trustee Bos and seconded by Trustee Jennings to approve Proposal for consulting services Year 17 MS4 Compliance from Gewalt Hamilton. Motion passed 3 to 0. Trustees Sikes and Bowman were absent.
14. Employee Handbook – consideration & possible action to approve changes to Employee Handbook regarding changes to employee leave policies
Tabled
15. Supervisor’s Annual Statement & Road District Annual Treasurer’s Report, FY end 3/31/2019 – included
This Statement is here for the records.
16. Closed Executive Session.
None needed at this time.
17. Consideration and possible action on items discussed in closed session
No action needed.
18. Adjourn
Motion by Trustee Bos and seconded by Trustee Jennings to adjourn at 7:27 pm.
Motion passed 3 to 0. Trustee Sikes and Bowman were absent.

Elia Township

Lucy A. Prouty

April 5, 2019

