



Clerk's Office
Lucy A. Prouty

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MONTHLY BOARD MEETING

Thursday, July 9, 2020

7:00pm – BOARD MEETING

Approved 08/13/2020

1. Call to Order: Supervisor Palmblad called the July 9th, 2020 Ela Township Board meeting to order at 7:20pm.
2. Board Roll Call: Present: Supervisor Palmblad, Clerk Prouty, Ela Township manager Stefaniuk, and Trustee Sikes. Trustees Bos, Bowman (via Zoom, Jennings arrived on Zoom a little late), Also present was the Highway Commissioner Forster. Assessor Barrington was absent.
3. Pledge of Allegiance; Supervisor led the Board in the Pledge Of Allegiance.
4. Public Comments: None at this time.
5. A motion by Trustee Bowman and seconded by Supervisor Palmblad to amend the Agenda to include approval of Annual Town Meeting July 21st, 2020 at 7 pm., under Old Business. Motion passed 4 to 0.
6. Township Scholarships awarded to the following students:
Lydia Elliot Lipscomb university - Business, Charlie Frampton Purdue University-Aviation, Elizabeth Gorke University of Iowa - Business/Finance, Elizabeth Kalafut Grand Valley State University- Criminal Justice, Katie Keenan, University of Missouri Columbia – Nursing, David Nolan-Sports Management, James Schagrin, Eastern Illinois-Special Education , and McKenna Walsh –U of Urbana Champaign-Business
7. Approval of Meeting Minutes of June 11, 2020
A motion by Trustee Bowman and seconded by Trustee Bos to approve the meeting minutes as presented with any corrections or additions. Motion passed 5 to 0. Trustee Sikes had a correction under the Budget Appropriation Ordinances (Town and Road) the vote totals were wrong, should read 4 to 1. Motion for the June 11, 2020 minutes passed 4 to 0.
8. Committee Meeting Minutes – accept meeting minutes from COW (6/30) –Youth Committee() - Senior Committee () - Communication Committee () - Community Family Service () - Park Committee (6/19)

A motion by Trustee Sikes and seconded by Trustee Bos to accept the Committee meeting minutes as presented above. Motion passed 4 to 0.

9. Approval of Board Audit from 6/9/2020 to 7/6/2020

The Clerk read the Board Audit.

| | |
|---------------------------------|--------------|
| TOTAL GENERAL TOWN FUND _____ | \$ 36,814.49 |
| GENERAL ASSISTANCE FUND _____ | \$ 600.00 |
| GENERAL ROAD FUND _____ | \$ 15,119.23 |
| PERMANENT ROAD FUND _____ | \$ 16,980.05 |
| PARK MAINTENANCE FUND _____ | \$ 9,017.51 |
| CEMETERY MAINTENANCE FUND _____ | \$ 369.22 |
| TOTAL PAYROLL _____ | \$201,297.54 |

TOTAL OF ALL FUNDS _____ \$280,198.04

A Motion by Trustee Sikes and seconded by Trustee Bos to authorize the payment of the Board Audit as read, (06/09/2020 to 07/06/2020) total of all funds \$280,198.04. Motion passed 4 to 0.

10. Monthly Updates from Elected Officials, Department Heads & Township Manager
(Senior – Social Work – Youth - Y – Bus)

Supervisor Report:

Township will be opening the Town offices in Phase 4, with precautions.

Before the Board meeting, had a little ceremony at concession stand handing out 7 scholarships to Lake Zurich High School Seniors.

Clerk Report: None.

Township Manager Report:

The rest of his report will be attached to the minutes

Township manager gave an update on the Grant funding Eligibility Status new account.

He also explained some of the precautionary procedures that are being implementing, for keeping our offices safe, with reopening with ,Phase 4.

Trustees:

Bos: No Comment

Bowman: No comment.

Jennings: No comment.

Sikes: Trustee Sikes wanted to congratulate all the 2020 lucky Scholarship Recipients.

Assessor Report: Absent.

Highway Commissioner Report:

The rest of his report will be attached to the minutes

Marilynn Lane work is completed.

The Highway Department is finishing up the work on Starry Lane project.

OLD BUSINESS

Approval of July 21st, 2020 delayed Annual Town meeting date.

A motion by Trustee Bowman and seconded by Trustee Sikes to approve the new meeting date for the delayed Ela Town Annual meeting of July 21st, 2020, at 7pm. Motion passed 4 to 0.

NEW BUSINESS

Trustee Jennings joined the Ela Township meeting via Zoom at 7:39pm.

10. Community Center – Security System Improvement Project – consideration & possible action to approve:

a. Napco Gem #3200 security system and necessary accessories from Fox Valley Security Systems for an amount not to exceed \$1,215.00

A motion by Trustee Bos and seconded by Trustee Sikes to approve Napco Gem #3200 security system and necessary accessories from Fox Valley security system for an amount not to exceed \$1,215.00

Motion passed 5 to 0.

b. Clinton Electronics camera system and necessary accessories from Fox Valley Audio Video for an amount not to exceed \$5,830.00

A motion by Trustee Bos and seconded by Trustee Sikes to approve Clinton Electronics camera system and necessary accessories from Fox Valley Audio Videos for a n amount not exceed \$5,830.00. Motion passed 5 to 0.

11. Knox Park Concession Stand Gutter Project – consideration & possible action to approve the purchase of 5” seamless gutters from Muller Exteriors in an amount not to exceed \$2609.50

A motion by Trustee Sikes and seconded by Trustee Bowman to approve the purchase of 5”seamless gutters from Muller Exteriors not to exceed \$ 2609.50. Motion passed 5 to 0.

12. Knox Park Hockey Rink – consideration & possible action to approve soil analysis from Soil and Material Consultants at a cost of \$1,997.00 with the option to do a 5th core sampling if needed

A motion by Trustee Sikes and seconded by Trustee Bowman to approve soil analysis Soil and Motion passed 5 to 0.

13. Ela Township Community Park – consideration & possible action to approve Milieu Landscaping to remove 5 dead trees and replant 5 new trees at a cost not to exceed \$3,100.00

A motion by Trustee Bos and seconded by Trustee Bowman to approve Milieu Landscaping to remove 5 dead trees and replant 5 new trees at the Community Park for a fee not to exceed \$3,100.00 Motion passed 5 to 0.

14. 2020 Lacrosse Sports Agreement – consideration & possible action to approve the Lacrosse Sports agreement and addendum for 2020 with a yearly maintenance fee of \$500.00

A motion by Trustee Sikes and seconded by Trustee Bowman to approve the Lacrosse Sports agreement and addendum for 2020 with a yearly maintenance of \$500.00. Motion passed 5 to 0.

15. 2020 Lake Zurich Baseball & Softball Association Agreement – consideration & possible action to approve the Lake Zurich Baseball & Softball Association agreement for 2020 with a yearly maintenance fee of \$485.00

A motion by Trustee Bos and seconded by Trustee Sikes to approve Lake Zurich Baseball & Softball association agreement for 2020 with a yearly maintenance fee of \$485.00. Supervisor Palmblad abstained. Motion passed 4 to 0, Supervisor Palmblad abstained.

16. 2020 Lake Zurich Flames Football Agreement – consideration & possible action to approve the Lake Zurich Flames Football Agreement for 2020 with a yearly maintenance fee of \$2200.00
A motion by Trustee Bowman and seconded by Trustee Bos to approve Lake Zurich Flames Football Agreement for 2020 with a yearly maintenance fee \$2200.00. Motion passed 5 to 0.
17. Closed Executive Session
None at this time.
18. Consideration and possible action on items discussed in closed session
19. Adjourn
A motion by Trustee Bowman and seconded by Trustee Sikes to adjourn at 7:39 pm.
Motion passed 5 to 0.

Lucy A. Prouty

Ela Township

July 7, 2020

Supervisor Gloria M. Palmblad **Clerk** Lucy A. Prouty
Highway Commissioner Andrew Forster **Assessor** John Barrington
Trustee Chris Bos **Trustee** Larry Bowman **Trustee** Michael Jennings **Trustee** Joel Sikes