



**Clerk's Office**  
Lucy A. Prouty

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**ELA TOWNSHIP BOARD**

**Meeting**

Thursday, September 12, 2019

7:00pm – BOARD MEETING

Approved October 10, 2019

1. Call to Order: Supervisor Palmblad called the September 12, 2019 Board meeting to order at 7:03pm.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Township manager Stefaniuk, Trustees Bowman, Jennings, and Sikes. Also in attendance were the Assessor. Trustee Bos and the Highway Commissioner Forster were absent.
3. Pledge of Allegiance  
  
I need a motion to amend tonight Agenda (09/12/2019) under New Business to include the discussion on the purchase of a new Township bus.  
A motion by Trustee Sikes and seconded by Trustee Jennings to include the discussion of purchasing a new Township Bus added to Agenda under Agendum item #13. Motion passed 4 to 0.
4. Public Comment: At this time, we welcome any public comments, three minutes a piece or a total of fifteen minutes.  
No public comments at this time.
5. Approval of Meeting Minutes of August 13, 2019  
A motion by Trustee Bowman and seconded by Trustee Sikes to approve the meeting minutes of August 13, 2019 with any corrections or additions. No corrections or additions, and the motion passed 4 to 0. Trustee Bos was absent.
6. Committee Meeting Minutes – accept minutes from COW (7/30, 8/27) – Youth Committee (8/19) Senior Committee (7/17) – Communication Committee (7/30, 8/27) – Community Family Services (8/20) – Cemetery Committee (8/19) – Parks Committee (7/2, 8/20)  
A motion by Trustee Bowman and seconded by Trustee Sikes to accept the committee meeting minutes as presented above. Motion passed 4 to 0. Trustee Bos was absent.
7. Approval of Board Audit from August 6, 2019 thru September 9, 2019  
The Clerk read the board audit.  
TOTAL GENERAL TOWN FUND----- \$ 46,157.61  
TOTAL GENERAL ASSISTANCE----- \$ 6,935.00

TOTAL GENERAL ROAD FUND-----\$ 10,500.45  
TOTAL PERMANENT ROAD-----\$ 32,964.29  
TOTAL PARK MAINTENANCE-----\$ 18,926.91  
TOTAL CEMETERY MAINTENANCE-----\$ 329.07  
TOTAL PAYROLL-----\$160,551.29  
  
TOTAL ALL FUNDS-----\$276,364.62

A motion by Trustee Sikes and seconded by Trustee Jennings to authorize the payment of the board audit, August 6th, 2019 to September 9<sup>th</sup>, 2019. Motion passed 4 to 0. Trustee Bos was absent.

8. Monthly Updates from Elected Officials, Township Manager & Department Heads (Senior – Social Work – Youth - Y– Bus– Communication - Highway)

Supervisor Report:

Supervisor Palmblad wanted to thank the Highway department for top dressing at the Community Park.

Family Day at Hawthorn Woods Aquatic Center on Saturday September 28, 2019.

Foglia YMCA games are tomorrow (September 13, 2019) and Ela Township team will be participating in battleship canoe, which they finished first last year.

Township Manager:

The Township Manager gave an update:

- Strategic Planning
- Community Center roofing
- Knigge Lighting
- Landscaping

The rest of the report will be attached to the minutes.

Trustees:

Bos: Absent.

Bowman: Reported on the bathroom doors at the Community Center under consideration to be replaced.

Jennings: Wanted to thank the Highway Department for doing a good job with monitoring the Flames anniversary celebration in Knox Park on September 7, 2019.

Sikes: Thank You to the Youth Department for a very successful Shooting Stars program this summer as this was their first attempt.

Assessor:

Due to the new tax system at Lake County the Books will not be published until the middle of October. All appeals will be done online. Assessor will be holding informative class on October 24, 2019 at the Township from 7 p.m. to 9 p.m.

Highway Commissioner: Was absent.

### Senior and Youth

The Fall Newsletter is at the Post Office.

Senior staff retreat will be October 16, 2019

The rest of the report will be attached to the minutes.

Ela Township provided 109 scholarships to Shooting Star campers.

The Youth report will be attached to the minutes.

### Social Work:

Two new interns started in September and they are Sean Kugler and Karen Kuhlman.

Social service department will be starting a Post Natal depression group this September.

In the process of getting the Coalition post cards out.

### Bus:

New Township bus driver started in August.

## OLD BUSINESS

### NEW BUSINESS

9. Prate Roofing – consideration to approve Tamko Heritage roofing material & labor at a cost not to exceed \$4,720 plus soffit repair at a cost not to exceed \$750 from Prate Roofing. (Please note, painting not included)  
A motion by Trustee Bowman and seconded by Trustee Jennings to authorize the payment to Tanko Heritage roofing for material and labor, at a cost not to exceed \$4,720, plus soffit repairs at a cost not to exceed \$750 from Prate roofing. Motion passed 4 to 0. Trustee Bos was absent.
10. Waukegan Roofing – consideration to approve sheet metal work for the Community Center roof overhang in an amount not to exceed \$5,400. (Painting and waterproofing not included)  
A motion by Trustee Jennings and seconded by Trustee Bowman to authorize the payment to Waukegan roofing for sheet metal work on the Community Center roof overhang, not to exceed \$5,400. Motion passed 4 to 0. Trustee Bos was absent.  
Motion passed 4 to 0.
11. Park/Sports Field – Special Event Rental Agreement  
A motion by Trustee Jennings and seconded by Trustee Sikes to approve the Special event rental agreement as presented in your board packet.  
Motion passed 4 to 0. Trustee Bos was absent.  
Will attach a copy of the rental agreement to the minutes.
12. Annual Treasurer’s Report – included  
The Treasurer report vote will be tabled until special board meeting on September 24<sup>th</sup>, 2019.
13. Discussion on purchase of a New Township Bus  
A Motion by Trustee Jennings and seconded by Trustee Sikes to begin the proceedings to order and purchase a new Township Bus (2019 Ford – contract # 2019-05) through the State, subject to final approval at the 10/10/2019 board meeting of final costs. Motion passed 4 to 0. Trustee Bos was absent.  
  
A motion by Trustee Bowman and seconded by Trustee Sikes to enter into closed executive session for the purpose of discussion of minutes, personnel, land acquisition, or pending litigation at 7:58pm. Motion passed 4 to 0. Trustee Bos was absent

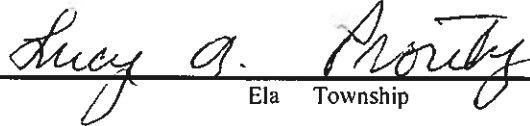
14. Closed Executive Session

A motion by Trustee Sikes and seconded by Trustee Jennings to come out of closed executive session at 8:12 pm. Motion passed 4 to 0. Trustee Bos was absent.

15. Consideration and possible action on items discussed in closed session

A motion by Trustee Bowman and seconded by Trustee Sikes to approve what was directed in closed session. Motion passed 4 to 0. Trustee Bos was absent.

16. Adjourn: A motion by Trustee Jennings and seconded by Trustee Sikes to adjourn at 8:28pm. Motion passed 4 to 0. Trustee Bos was absent.



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Ela Township

September 9, 2019