

Communications Committee Meeting

Tuesday, March 4, 2014

11:00 am at Town Hall

1155 East Route 22, Lake Zurich

Agenda

The mission of the Communications Committee is to enhance the internal & external communications and expand awareness of the programs, benefits & services offered by Ela Township

Call to Order - Chair

Roll Call

Old Business:

- Benchmarking report - review data
- Review MailChimp schedule
- Newsletter
 - review costs

New Business

- Budget Planning
 - Sign – electronic
- Schedule next meeting
- Adjournment