

## **Communications Committee Meeting**

**Tuesday August 26, 2014**

11:00 AM at Town Hall

1155 East Route 22, Lake Zurich

### **Agenda**

*The mission of the Communications Committee is to enhance the internal & external communications and expand awareness of the programs, benefits & services offered by Ela Township*

Call to Order - Chair

Roll Call

#### **Old Business:**

- Review E-newsletter schedule
- Website – update/status
- Electronic sign
- Community Affairs Coordinator

#### **New Business**

- Schedule next meeting – Last Tuesday of every month @ 11:00.
- Adjournment