

**ELA TOWNSHIP
PROPOSED BUDGET
FOR YEAR ENDING 3/31/18**

Fund 1	GENERAL TOWN FUND				
Dept 0					
GL ACCOUNT#	DESCRIPTION	ACTUAL THRU MARCH 31, 2017	2017 BUDGET	2018 BUDGET REQUEST	NOTES
REVENUE					
111	Proj'd Beginning Balance		\$2,025,774.00	\$1,589,500.00	Estimate of available funds
400	Property Tax	\$1,895,171.18	\$1,915,857.18	\$1,944,782.58	
402	Pers Prop Replacement Tax	\$11,802.14	\$11,000.00	\$11,000.00	
404	Interest Income	\$6,254.08	\$6,000.00	\$6,000.00	
410	Misc. Income	\$6,773.76	\$5,000.00	\$3,000.00	refunds/Toirma
410A	Community Room (2) Fees	\$82.00	\$1,000.00	\$1,000.00	
TOTAL REVENUE		\$1,920,083.16	\$3,964,631.18	\$3,555,282.58	
Fund 1	GENERAL TOWN FUND - ADMINISTRATIVE DIVISION				
Dept 1					
GL ACCOUNT#	DESCRIPTION	ACTUAL THRU MARCH 31, 2017	2017 BUDGET	2018 BUDGET REQUEST	NOTES
EXPENDITURES					
PERSONNEL EXPENSES					
507	Administrative Staff	\$130,533.13	\$135,000.00	\$152,000.00	Administrator, 1@33hr, 1@28hr-add 25% maint
510A	Admin Health Benefits	\$11,672.77	\$12,000.00	\$12,000.00	currently one
510B	Admin HRA	\$268.50	\$2,500.00	\$2,500.00	HRA fees & deductible reimburse
511A	Social Security Tax	\$10,153.16	\$10,400.00	\$11,700.00	7.65% rate
512A	IMRF Expense	\$10,821.04	\$13,000.00	\$13,600.00	8.83% current rate
513	Unemployment Compensation	\$596.25	\$1,200.00	\$1,200.00	.55% current rate
TOTAL PERSONNEL EXPENSES		\$164,044.85	\$174,100.00	\$193,000.00	
ELECTED OFFICIALS					
501	Supervisor	\$73,232.95	\$73,411.00	\$36,000.00	
502	Highway Commissioner	\$80,138.38	\$80,333.00	\$46,000.00	
503	Assessor	\$75,707.22	\$75,708.00	\$78,200.00	
504	Clerk	\$23,495.37	\$28,070.00	\$16,700.00	
505	Trustees	\$19,332.00	\$19,332.00	\$20,000.00	
506	Treasurer	\$1,000.00	\$1,000.00	\$1,000.00	
510	Elected Health Benefits	\$8,705.26	\$12,000.00	\$1,000.00	
511	Social Security Tax	\$22,725.56	\$22,932.00	\$15,800.00	
512	IMRF Expense	\$24,598.34	\$25,000.00	\$17,000.00	

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536	Travel/Hotel Expenses	\$3,440.32	\$8,703.00	\$8,000.00	Conference/Springfield
537	Education	\$225.00	\$2,000.00	\$2,000.00	classes
TOTAL ELECTED OFFICIALS		\$332,600.40	\$348,489.00	\$241,700.00	
PROFESSIONAL SERVICE					
528	Liability Insurance	\$30,984.00	\$36,000.00	\$36,000.00	Liability,property,vehicles
542	CPA-Audits-Published Reports	\$8,684.83	\$10,000.00	\$10,000.00	annual audit,qtr bank rec
544	Legal Services	\$4,805.50	\$10,000.00	\$10,000.00	legal fees
TOTAL PROFESSIONAL SERVICE		\$44,474.33	\$56,000.00	\$56,000.00	
OPERATION COSTS					
520	Building Maintenance/Supplies	\$19,148.35	\$23,500.00	\$25,000.00	supplies,inspections,upkeep,repairs
522	Equipment- Maintenance/Rental	\$4,904.62	\$5,000.00	\$6,000.00	postage meter rental, copy agrmt
532	Telephone	\$9,338.93	\$9,400.00	\$8,000.00	house,cell,internet
534	Utilities	\$5,378.54	\$6,600.00	\$7,000.00	nicor,com ed, water
538	Postage	\$1,422.20	\$2,000.00	\$2,000.00	
546	Dues	\$1,669.13	\$2,000.00	\$2,000.00	
558	Office Equip. & Oper. Supplies	\$11,000.93	\$12,000.00	\$10,000.00	office,kitchen,ba
568	Miscellaneous	\$1,633.45	\$2,000.00	\$2,000.00	bank fees,lnch mtgs,herald
599	Contingencies	\$2,937.01	\$10,000.00	\$10,000.00	
TOTAL OPERATION COSTS		\$57,433.16	\$72,500.00	\$72,000.00	
PUBLIC COMMUNICATION					
540	News Letter Costs	\$19,492.59	\$20,000.00	\$20,000.00	included print/post
553	Website Development/Updates	\$985.01	\$2,500.00	\$2,000.00	pay outside service
564	Public Notices	\$0.00	\$500.00	\$500.00	publish meetings, reports, bids, etc
585	Audio/Video-Upgrade/Repair	\$0.00	\$5,000.00	\$6,000.00	need to upgrade equip-bad sound-SW equip request
TOTAL PUBLIC COMMUNICATION		\$20,477.60	\$28,000.00	\$28,500.00	
FUTURE EXPENSE					
600	Future Building - Improvements	\$245,000.00	\$1,000,000.00	\$1,000,000.00	future improvements
TOTAL FUTURE EXPENSE		\$245,000.00	\$1,000,000.00	\$1,000,000.00	
TOTAL DEPARTMENT EXPENSES		\$864,030.34	\$1,679,089.00	\$1,591,200.00	
TOTAL DEPARTMENT EXPENDITURE		\$864,030.34	\$1,679,089.00	\$1,591,200.00	

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Fund 1					
GENERAL TOWN FUND - ASSESSORS DIVISION					
Dept 2					
GL ACCOUNT#	DESCRIPTION	ACTUAL THRU MARCH 31, 2017	2017 BUDGET	2018 BUDGET REQUEST	NOTES
REVENUE					
410	Assessor Miscellaneous Income	\$365.00	\$0.00	\$0.00	
TOTAL REVENUE		\$365.00	\$0.00	\$0.00	
EXPENDITURES					
PERSONNEL EXPENSES					
500	Assessors Division Salaries	\$286,230.82	\$295,000.00	\$308,000.00	Covers 4 FT, and 4 PT employees, including overtime
510	Assessors Health Benefits	\$78,251.52	\$85,000.00	\$85,000.00	Health benefits for 5 employees
510R	Assessor - HRA	\$9,344.10	\$12,000.00	\$12,000.00	Reimbursement varies depending on claims
511	Social Security Tax	\$21,596.46	\$23,000.00	\$23,600.00	Changes per new rates
512	IMRF Expense	\$22,635.33	\$25,000.00	\$25,000.00	Changes per new rates
513	Unemployment Compensation	\$1,180.05	\$2,000.00	\$2,000.00	Changes per new rates
TOTAL PERSONNEL EXPENSES		\$419,238.28	\$442,000.00	\$455,600.00	
OPERATION COSTS					
532	Telephone/Utilities	\$8,709.17	\$8,710.00	\$8,000.00	Covers building utilities, internet, phone & data costs
535	Mileage Reimbursement/Travel	\$2,182.91	\$2,200.00	\$3,500.00	Covers mileage & expenses for meetings & education for Assessor and staff
537	Training & Education	\$2,136.00	\$2,150.00	\$4,000.00	New continuing education cycle requires all certified individuals to complete additional CE this year
538	Postage	\$255.31	\$275.00	\$300.00	
540	Printing/Publishing	\$2,394.76	\$2,400.00	\$3,000.00	Covers paper, toner, & office machine maintenance. Additional maintenance costs expected as machines age. We will also be updating and reprinting Assessor brochures.
544	Legal/Assmt Defense	\$2,940.00	\$2,950.00	\$5,000.00	Covers fees & professional services for assessment appeal defense & legal expenses

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545	Valuation Tools/Services	\$6,741.76	\$6,750.00	\$7,000.00	Covers residential & commercial MLS fees & other valuation services
546	Professional Fees & Dues	\$3,486.00	\$3,500.00	\$3,500.00	Covers licensing/certification fees & professional dues
558	Office Supplies	\$2,226.51	\$2,250.00	\$2,500.00	Covers basic administrative supplies
565	Information Technology - CAMA	\$11,335.72	\$11,350.00	\$29,000.00	Covers all IT expenses. IT costs were less than expected with Lake County discontinuing support services and T1 lines. We were able to provide the majority of required support internally.
565A	Lake County Tax System Fee	\$12,600.00	\$12,600.00	\$13,000.00	Covers tax software licensing provided by Lake County
568	Miscellaneous	\$0.00	\$25.00	\$500.00	
581	Equipment	\$5,469.22	\$5,475.00	\$5,000.00	Expect to replace 2 computers this year that are 8 years old, and covers lease payments on copier
588	Vehicle Expense	\$1,990.00	\$2,200.00	\$5,000.00	Covers fuel, maintenance, & insurance. Maintenance is expected to increase as vehicles age.
TOTAL OPERATION COSTS		\$62,467.36	\$62,835.00	\$89,300.00	
TOTAL DEPARTMENT EXPENSES		\$481,705.54	\$504,835.00	\$544,900.00	
TOTAL REVENUE		\$365.00	\$0.00	\$0.00	
TOTAL DEPARTMENT EXPENDITURE		\$481,705.54	\$504,835.00	\$544,900.00	
DEPARTMENT SURPLUS		(\$481,340.54)	(\$504,835.00)	(\$544,900.00)	
Fund 1	<u>GENERAL TOWN FUND - SOCIAL AGENCY/ORG'S FUNDING</u>				
Dept 3					
GL ACCOUNT#	DESCRIPTION	ACTUAL THRU MARCH 31, 2017	2017 BUDGET	2018 BUDGET REQUEST	NOTES
EXPENDITURES					
FUND-SOCIAL SERVICES					
554A	A Safe Place	\$2,000.00	\$2,000.00	\$2,000.00	
554B	Career Place	N/A	\$0.00	\$750.00	
554C	CASA	\$1,000.00	\$1,000.00	\$0.00	
554D	Healthreach, Inc.	\$0.00	\$0.00	\$500.00	
554H	Emmaus House of Hospitality	\$19,000.00	\$19,000.00	\$0.00	

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554J	Center for Independence	\$1,000.00	\$1,000.00	\$0.00	
554K	NICASA	\$2,500.00	\$2,500.00	\$2,000.00	
554L	Love, Inc.	\$5,000.00	\$5,000.00	\$5,000.00	
554V	St. Vincent DePaul Food Pantry	\$4,800.00	\$4,800.00	\$4,800.00	
554Z	Zacharias Sexual Abuse Center	\$2,500.00	\$2,500.00	\$2,500.00	
TOTAL FUND - SOCIAL SERVICES		\$37,800.00	\$37,800.00	\$17,550.00	
COMMUNITY SERVICES					
550	Community Events	\$2,400.73	\$2,500.00	\$3,000.00	
560	Ela Historic-Projects/Maintenance	\$11,825.53	\$12,000.00	\$8,000.00	
573	Community Service Projects	\$1,434.00	\$2,500.00	\$2,500.00	
575	Mosquito Abatement Plan	\$29,050.00	\$32,000.00	\$32,000.00	
TOTAL COMMUNITY SERVICES		\$44,710.26	\$49,000.00	\$45,500.00	
TOWNSHIP SOCIAL WORKER					
509	Salaries - Social Work Dept.	\$177,296.00	\$200,000.00	\$200,000.00	
510	Social Work-Health Benefits	\$14,585.65	\$20,000.00	\$20,000.00	
510R	Social Worker - HRA	\$797.09	\$2,000.00	\$2,000.00	
511	Social Work - Security Tax	\$13,494.53	\$15,300.00	\$15,300.00	
512	IMRF Expense/Social Worker	\$13,225.93	\$18,000.00	\$18,000.00	
513	Unemployment Compensation	\$1,001.82	\$1,200.00	\$1,200.00	
532	Telephone	\$4,207.41	\$3,300.00	\$3,600.00	
534	Utilities	\$1,039.47	\$1,200.00	\$1,200.00	
536	Travel Expenses	\$1,752.64	\$3,300.00	\$3,000.00	
538	Printing/Postage	\$260.00	\$1,000.00	\$500.00	
540	Education	\$1,280.84	\$2,000.00	\$2,000.00	
546	Dues-Fees-Insurance	\$601.00	\$2,000.00	\$2,000.00	
549	Operating Equipment/Supplies	\$2,616.38	\$2,500.00	\$3,000.00	
568	Miscellaneous	\$41.89	\$1,000.00	\$1,000.00	
TOTAL TOWNSHIP SOCIAL WORKER		\$232,200.65	\$272,800.00	\$272,800.00	
TOTAL DEPARTMENT EXPENSES		\$314,710.91	\$359,600.00	\$335,850.00	
TOTAL DEPARTMENT EXPENDITURE		\$314,710.91	\$359,600.00	\$335,850.00	

**ELA TOWNSHIP
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Fund 1					
GENERAL TOWN FUND - YOUTH SERVICES					
Dept 5					
GL ACCOUNT#	DESCRIPTION	ACTUAL THRU MARCH 31, 2017	2017 BUDGET	2018 BUDGET REQUEST	NOTES
REVENUE					
410	Youth Program Recoveries	\$6,108.60	\$1,000.00	\$47,680.00	
TOTAL REVENUE		\$6,108.60	\$1,000.00	\$47,680.00	
EXPENDITURES					
PERSONNEL EXPENSES					
501	Salaries	\$80,605.55	\$92,477.00	\$103,345.00	add 25% maint
510	Staff Health Benefits/HRA	\$0.00	\$0.00	\$6,000.00	
511	Social Security Tax	\$5,880.97	\$7,120.00	\$8,100.00	
512	IMRF Expense	\$4,080.17	\$4,200.00	\$3,853.00	
513	Unemployment Compensation	\$920.78	\$1,000.00	\$500.00	
TOTAL PERSONNEL EXPENSES		\$91,487.47	\$104,797.00	\$121,798.00	
OPERATION COSTS					
536	Travel - Education	\$0.00	\$1,800.00	\$1,000.00	
558	Office Supplies & Oper. Supplies	\$3,333.41	\$3,500.00	\$2,000.00	
568	Miscellaneous	\$233.00	\$500.00	\$0.00	
TOTAL OPERATION COSTS		\$3,566.41	\$5,800.00	\$3,000.00	
YOUTH PROGRAMS					
499	After School Youth Program - YMCA	\$27,319.20	\$29,500.00	\$29,500.00	
525	Thrive After Three - Youth Homework	\$6,720.80	\$8,500.00	\$4,000.00	
527	LZBSA-YTH-Challenger Division	\$2,500.00	\$2,500.00	\$2,500.00	
530	Shooting Stars - Summer Youth	\$6,478.25	\$6,000.00	\$12,000.00	
560	Youth Classes	\$0.00	\$0.00	\$22,436.00	
562	Food/Treats	\$553.52	\$2,000.00	\$0.00	
TOTAL YOUTH PROGRAMS		\$43,571.77	\$48,500.00	\$70,436.00	
TOTAL DEPARTMENT EXPENSES		\$138,625.65	\$159,097.00	\$195,234.00	
TOTAL REVENUE		\$6,108.60	\$1,000.00	\$47,680.00	
TOTAL DEPARTMENT EXPENDITURE		\$138,625.65	\$159,097.00	\$195,234.00	
DEPARTMENT SURPLUS (DEFICIT)		(\$132,517.05)	(\$158,097.00)	(\$147,554.00)	

**ELA TOWNSHIP
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Fund 1					
GENERAL TOWN FUND - SENIOR DIVISION					
Dept 6					
GL ACCOUNT#	DESCRIPTION	ACTUAL THRU MARCH 31, 2017	2017 BUDGET	2018 BUDGET REQUEST	NOTES
REVENUE					
610	Recoveries-Long Distance Trips	\$102,651.40	\$80,000.00	\$80,000.00	
610A	Donations/Sponsorships	\$1,290.00	\$5,000.00	\$5,000.00	
611	Meal Recoveries	\$8,385.00	\$7,000.00	\$8,000.00	
612	Senior Program Recoveries	\$101,700.30	\$100,000.00	\$100,000.00	
613	Non-Resident Fees	\$1,675.00	\$2,500.00	\$2,500.00	
TOTAL REVENUE		\$215,701.70	\$194,500.00	\$195,500.00	
EXPENDITURES					
PERSONNEL EXPENSES					
501	Salaries-Senior Department	\$250,253.59	\$283,500.00	\$339,840.00	
510	Health Benefits	\$5,180.48	\$7,500.00	\$9,000.00	
511	Social Security Tax	\$19,203.05	\$22,000.00	\$26,500.00	
512	IMRF Expenses	\$16,861.87	\$19,500.00	\$23,500.00	
513	Unemployment Compensation	\$1,489.73	\$2,000.00	\$2,000.00	
TOTAL PERSONNEL EXPENSES		\$292,988.72	\$334,500.00	\$400,840.00	
OPERATION COSTS					
520	Maintenance-Building	\$5,807.72	\$12,000.00	\$2,000.00	
521	Equipment	\$23,671.56	\$25,000.00	\$25,000.00	
522	Office Supplies	\$2,585.99	\$3,500.00	\$3,500.00	
525	Miscellaneous	\$1,190.57	\$1,500.00	\$1,500.00	
526	Education/Travel Expenses	\$3,899.50	\$5,500.00	\$7,000.00	
532	Telephone	\$1,990.00	\$4,000.00	\$3,000.00	
533	Dues & Permits	\$1,464.87	\$2,000.00	\$2,000.00	
534	Utilities	\$2,292.73	\$8,000.00	\$6,000.00	
TOTAL OPERATION COSTS		\$42,902.94	\$61,500.00	\$50,000.00	
SENIOR PROGRAM COSTS					
523	Program Supplies	\$5,684.71	\$5,700.00	\$5,000.00	
524	Senior Lunches	\$13,081.02	\$15,000.00	\$17,000.00	
530	Newsletter - Print/Publish/Post	\$14,192.14	\$20,000.00	\$20,000.00	
535	Programs	\$115,327.03	\$119,300.00	\$115,000.00	
536	Special Events	\$951.64	\$5,000.00	\$2,500.00	
537	Long Distance Trips	\$75,944.79	\$75,950.00	\$75,000.00	

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581	Vehicle-Purchase/Maint./Fuel	\$76.21	\$550.00	\$500.00	
599	Senior Holiday Party	\$4,548.67	\$5,000.00	\$5,000.00	
TOTAL SENIOR PROGRAM COSTS		\$229,806.21	\$246,500.00	\$240,000.00	
TOTAL DEPARTMENT EXPENSES		\$565,697.87	\$642,500.00	\$690,840.00	
TOTAL REVENUE		\$215,701.70	\$194,500.00	\$195,500.00	
TOTAL DEPARTMENT EXPENDITURE		\$565,697.87	\$642,500.00	\$69,840.00	
DEPARTMENT SURPLUS (DEFICIT)		(\$349,996.17)	(\$448,000.00)	(\$495,340.00)	
Fund 1 GENERAL TOWN FUND - TRANSPORTATION/BUS SERVICE					
Dept 7					
GL ACCOUNT#	DESCRIPTION	ACTUAL THRU MARCH 31, 2017	2017 BUDGET	2018 BUDGET REQUEST	NOTES
REVENUE					
406	Bus Recoveries-Dial A Ride	\$10,770.30	\$11,000.00	\$10,000.00	
406B	Bus Recoveries-Subscription	\$8,676.00	\$10,000.00	\$8,500.00	
406C	Bus Recoveries- S.W. Lake	\$19,632.00	\$24,000.00	\$24,000.00	
410	Miscellaneous Income	\$470.00	\$0.00	\$0.00	
TOTAL REVENUE		\$39,548.30	\$45,000.00	\$42,500.00	
EXPENDITURES					
PERSONNEL EXPENSES					
507	Dispatch/Admin	\$21,303.53	\$24,000.00	\$24,000.00	
508	Bus Drivers Salary	\$112,441.67	\$115,000.00	\$117,000.00	
510	Bus Driver/Health Benefits	\$43,267.88	\$46,000.00	\$46,000.00	
510R	Bus - HRA	\$206.40	\$3,000.00	\$3,000.00	
511	Social Security Tax	\$10,676.44	\$10,950.00	\$11,800.00	
512	IMRF Expense/Bus	\$12,532.14	\$12,550.00	\$13,500.00	
513	Unemployment Compensation	\$589.25	\$3,500.00	\$1,500.00	
515	Medical/License Testing	\$270.00	\$400.00	\$400.00	
517	Stipend to HC/Bus Admin	\$5,000.00	\$5,000.00	\$625.00	1.5 month of old term
TOTAL PERSONNEL EXPENSES		\$206,287.31	\$220,400.00	\$217,825.00	
OPERATION COSTS					
520	Bldg Maintenance/Garage	\$18,204.14	\$22,000.00	\$0.00	
532	Bus/Phone	\$1,306.26	\$1,400.00	\$1,400.00	
544	Legal Services	\$0.00	\$1,000.00	\$1,000.00	
558	Office Supplies	\$755.14	\$1,500.00	\$1,500.00	
566	Bus-Required Maint./Upkeep	\$2,499.85	\$5,500.00	\$3,500.00	
567	Bus-Repairs/Mechanical	\$5,067.70	\$8,000.00	\$8,000.00	

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569	Bus-Fuel/Oil	\$12,509.58	\$18,000.00	\$18,000.00	
571	Insurance-Workman Comp	\$3,357.00	\$4,000.00	\$4,000.00	
TOTAL OPERATION COSTS		\$43,699.67	\$61,400.00	\$37,400.00	
TOTAL DEPARTMENT EXPENSES		\$249,986.98	\$281,800.00	\$255,225.00	
TOTAL REVENUE		\$39,548.30	\$45,000.00	\$42,500.00	
TOTAL DEPARTMENT EXPENDITURE		\$249,986.98	\$281,800.00	\$255,225.00	
DEPARTMENT SURPLUS (DEFICIT)		(\$210,438.68)	(\$236,800.00)	(\$212,725.00)	
TOTAL FUND REVENUE		\$2,181,806.76	\$4,205,131.18	\$3,840,962.58	
TOTAL FUND EXPENDITURES		\$2,614,757.29	\$3,626,921.00	\$3,613,249.00	
FUND SURPLUS (DEFICIT)		(\$432,950.53)	\$578,210.18	\$227,713.58	