

Supervisor's Office
Gloria M. Palmblad

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MONTHLY BOARD MEETING

Thursday, December 12, 2019 – 7:00 P.M.
1155 E. Route 22, Lake Zurich, IL 60047

Meeting Minutes – Approved 1/9/2020

1. Call to Order: Supervisor Palmblad called the December 12, 2019 Ela Township board meeting to order at 7:01 p.m.
2. Board Roll Call: Present were Supervisor Palmblad, Deputy Clerk Case, Township Manager Stefaniuk, Trustees Bowman, Jennings, and Sikes. Trustee Bos was absent. Also in attendance were Highway Commissioner Forster and Assessor Barrington.
3. Pledge of Allegiance: The Board led the audience in the Pledge of Allegiance.
4. Public Comment: None
5. Approval of Board Meeting Minutes of November 14, 2019: A motion by Trustee Bowman and seconded by Trustee Jennings to approve the meeting minutes of November 14, 2019, with corrections or additions. Motion passed 3 to 0. Trustee Sikes abstained; Trustee Bos was absent.
6. Committee Meeting Minutes – accept minutes from COW (11/26) –Youth Committee (10/15, 12/4) - Senior Committee (9/18) - Communication Committee (11/26) – Community Family Services (8/20) – Special Insurance Meeting (11/14):
A motion by Trustee Jennings and seconded by Trustee Sikes to accept the meeting minutes of Committee of the Whole (11/26/19), Youth Committee (10/15/19 & 12/4/19), Senior Committee (9/18/19), Communications Committee (11/26/19), and Special Insurance Meeting (11/14/19). Motion passed 4 to 0. Trustee Bos was absent. Community Family Services Committee meeting minutes of (8/20/19) were not submitted.
7. Approval of Board Audit from November 9, 2019 thru December 6, 2019:
The Deputy Clerk read the Board Audit
Board Audit 11/9/19 to 12/6/19

TOTAL GENERAL TOWN FUND.....	\$42,342.39
TOTAL GENERAL ASSISTANCE FUND.....	\$2,812.32
TOTAL GENERAL ROAD FUND.....	\$61,322.69
TOTAL PERMANENT ROAD FUND.....	\$31,767.47
TOTAL PARK MAINTENANCE.....	\$4,165.43
TOTAL CEMETERY MAINTENANCE.....	\$128.33
TOTAL PAYROLL	\$161,171.45
TOTAL ALL FUNDS.....	\$303,710.08

A motion by Trustee Bowman and seconded by Trustee Jennings to authorize the payment of the Board Audit from 11/9/19 to 12/6/19. Motion passed 4 to 0. Trustee Bos was absent.

8. Monthly Updates from Elected Officials & Department Heads
(Senior – Social Work – Youth-Y – Bus – Communication - Highway):

Supervisors Report:

Director Fackler is absent because her department is attending the holiday shop with a cop event. A request was made that our next COW meeting be held January 28, 2020. Thank you to the highway department for helping with LZHS students Midlothian Rd clean up. They have one more day of clean up but that will not happen until January.

Highway Commissioners Report:

99% of the Marilyn Lane drainage project is complete, and there is no flooding in the Castanza backyard, and they are now able to cut the grass. The forecast for the amount of water coming up in the future has gone up 40%, which will lead to flooding problems due to the lack of maintenance in the area. Lochanora and Abby Glen rejuvenation projects are complete. Road patching is complete, everything is holding up, and complaints have been resolved.

Township Manager Report:

Report attached to minutes.

Trustees Report:

Bos: Absent

Jennings: No Report

Sikes: Looking forward to holiday party and hopes it goes well.

Bowman: Deferred to Director Dillon on heat loss at community center.

Assessors Report:

The Assessors office received over 2,000 appeals; if you have not filed an appeal the time to do has passed however, factual errors can still be adjusted.

Senior & Youth Director:

Heat was out at the Community Center; it seems the heat goes out more often than not. Sherman Mechanical has been out several times to repair, hopes to make it through this winter without needing to buy a new furnace. Long distance travel programs have been great for the seniors. Everything is set for the holiday party; they have 10 baskets to raffle. Farmers Market Sundays have been going very well, youth department employees have been staffing it on Sundays. There is a scholastic book fair going on at the Community Center with offerings for both youth and seniors. Transportation for youth has been overwhelmingly popular, the spring 2020 semester is booked and fully paid for, we have a wait list. Supervisor Palmblad stated that since transportation service for Homework Club is going well and is in very high demand parents are already asking for a commitment that Ela Township will offer transport for HW Club in the 2021. Supervisor Palmblad asked the board if they felt the Township should continue to offer youth transportation services; and all agreed that we should, however, the board indicated that the Township should ask District 95 for assistance and consider increasing fees for transportation. Director Dillon will be meeting with District 95 in an effort to have them partner with us on HW Club transportation services. If District 95 is unwilling to transport at least one school, the Township may consider the purchase a 15-passenger van for youth and senior transportation services in order continue the transportation services in collaboration with the Townships bus department. Cost increases, gas, repairs and maintenance to our current bus fleet, and the impacts of the new van purchase were discussed.

Community Family Services Report:

Director Fackler was absent.

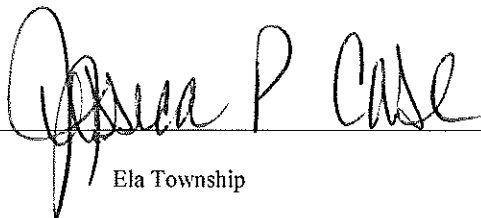
OLD BUSINESS

None at this time.

NEW BUSINESS

1. Scholarship Applications – consideration & possible action to approve application for 2020 school year:
A motion by Trustee Bowman and seconded by Trustee Jennings to approve the 2020 Scholarship application, as presented in the board packet. Motion passed 4 to 0. Trustee Bos was absent.
2. Facility Special Event Rental Agreement – consideration & possible action to approve Community Center rental agreement:
Tabled.
3. FY2020-FY2022 Strategic Plan & Goal Development – consideration & possible action to approve Strategic Plan & Goal Development:
A motion by Trustee Bowman and seconded by Trustee Sikes to approve the Strategic Plan & Goal Development. With amended verbiage on page 2. Motion passed 4 to 0. Trustee Bos was absent.
4. Community Center Doors – consideration & possible action to accept counteroffer for repairs from Stanley:
A motion by Trustee Sikes and seconded by Trustee Jennings to accept the original offer of either 15% off the total project cost to compensate for the original cost of the custom paint or to re-paint the doors in the original custom paint finish. Motion passed 4 to 0. Trustee Bos was absent.
5. Holidays 2020 – REVISED – consideration & possible action to approve revised holiday 2020 schedule:
A motion by Trustee Bowman and seconded by Trustee Sikes to approve the revised 2020 holiday schedule as presented in the board packet. Motion passed 4 to 0. Trustee Bos was absent.
6. Closed Executive Session:
None needed at this time.
7. Consideration and possible action on items discussed in closed session:
None needed at this time.
8. Adjourn:
A motion by Trustee Bowman and seconded by Trustee Sikes to adjourn at 8:20 p.m. Motion passed 4 to 0. Trustee Bos was absent.

Respectfully Submitted: Jessica P. Case, Deputy Clerk


Ela Township

1/9/2020

December 6, 2019