



**Clerk's Office**  
**Lucy A. Prouty**

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MONTHLY BOARD MEETING

Thursday, August 13, 2020

7:00pm – BOARD MEETING

Approved – September 10, 2020

1. Call to Order: Supervisor Palmblad called the August 13, 2020 board meeting to order at 7:00 p.m.
2. Board Roll Call: Present: Supervisor Palmblad, Clerk Prouty, Township Manager Stefaniuk, Trustees Bos, Bowman, Jennings, and Sikes. Also in attendance were Assessor Barrington and Highway Commissioner Forster.
3. Pledge of Allegiance  
Supervisor Palmblad led the board in the Pledge of Allegiance.
4. Public Comments:  
The following residents voiced their opinions on the resolution that is on the Agenda later in the meeting.  
Rhonda Kruckenberg – 23310 W. Miller Road, Hawthorn Woods, IL.  
Greg Dwiell – 21425 W. Ridge Road, Forest Lake, IL.  
Vitoria Lozano – 21360 W. Starry Lane, Forest Lake, IL.  
Thanked the Highway Department, for finally fixing the water problems on Starry Lane, Forest Lake.
5. Approval of Meeting Minutes of July 9, 2020  
A motion by Trustee Bowman and seconded by Trustee Bos to approve the meeting minutes of July 9, 2020 with any corrections or additions. Motion passed 5 to 0.
6. Committee Meeting Minutes – accept meeting minutes from COW (7/30) – Youth Committee () - Senior Committee () - Communication Committee () - Community Family Service () - Park Committee ()  
A motion by Trustee Bos and seconded by Trustee Jennings to accept the Committee of the Whole (07/30) meeting minutes. Motion passed 5 to 0.
7. Approval of Board Audit from 7/7/2020 to 8/10/2020  
The Clerk read the Board Audit (07/07/2020 to 08/10/2020).  
TOTAL GENERAL TOWN FUND----- \$88,479.23  
TOTAL GENERAL ASSISTANCE FUND-----\$640.61  
TOTAL GENERAL ROAD FUND-----\$20,783.14

TOTAL PERMANENT ROAD FUND-----	\$447,013.82
TOTAL PARK MAINTENANCE FUND-----	\$26,177.05
TOTAL CEMETERY MAINTENACE FUND-----	\$255.55
TOTAL PAYROLL FUND-----	\$152,185.83
 TOTAL OF ALL FUNDS-----	 \$735,535.23

A motion by Trustee Bowman and seconded by Trustee Sikes to authorize the payment of Board Audit (07/07/2020 to 08/10/2020) as read total of all funds \$735,535.23. Motion passed 5 to 0.

8. Monthly Updates from Elected Officials, Department Heads & Township Manager  
(Senior – Social Work – Youth - Y – Bus)

Supervisor Report:

Supervisor Palmblad reported on the storm that took out all the electric of 70 homes in Forest Lake, Supervisor Palmblad and Trustee Jennings did wellness checks in Forest Lake, and the Township did put up residents at the Holiday Inn.

Clerk Report: The governor signed into effect for early voting, extended hours for every day and open Saturdays and Sundays for two weeks. Early voting starts October 19, 2020 to November 1, 2020.

Township Manager Report:

The rest of report will be added to the minutes.

Updated the Board on:

Green Aggregation program.in unincorporated Ela Township.

Bids for Knox Park paving and Community Center air conditioning

Announced the Blood drive at Knox Park on August 19, 2020 12 o'clock to 5 o'clock.

Trustees

Bos - Nothing to report at this time.

Bowman – Nothing to report at this time

Jennings:

Trustee Jennings thanked the Supervisor and Highway department for their help in Forest Lake with their storm damage, and power outage

Sikes: - Nothing to report at this time.

Highway Commissioner Report

The rest of report will be added to the minutes

The Highway Department will be working on paving and curbs in Echo Lake.

Senior and Youth Director Report:

These two reports will be added to the minutes.

Assessor Report:

The Assessor tax books are closed, and he plans to publish on the August 27, 2020. All tax appeals will be done online, but any problems you can call the Assessor's office for help. No appeals will be done at Lake County this year.

OLD BUSINESS: None

NEW BUSINESS

9. Community Center HVAC Replacement Project – consideration to approve Martin Enterprises at a cost not to exceed \$73,263 and an additional 10% contingency amount.

A motion by Trustee Bowman and seconded by Trustee Sikes to approve Martin Enterprises at a cost not to exceed \$73,263 with an additional 10% contingency amount. Motion passed 5 to 0. Trustee Jennings abstained. Abstaining goes with the majority of votes.

10. Knox Park Parking Lot Repaving, Reseal & Restriping Project – consideration to approve Chicagoland Paving at a cost not to exceed \$48,502 and an additional 10% contingency amount.

A Motion by Trustee Jennings and seconded by Trustee Bos to approve Chicagoland Paving for restriping, repaving and resealing project at Knox Park at a cost not to exceed \$48,502 with an additional 10% contingency amount. Motion passed 5 to 0.

11. Ela Township Website – consideration to approve Proud City at a cost not to exceed the budgeted amount of \$6,000.

A motion by Trustee Jennings and seconded by Trustee Sikes to approve Proud City for Ela Township website, at a cost not to exceed the budgeted amount of \$6000. Motion passed 5 to 0.

12. Employee Travel Policy during COVID-19 Pandemic

A motion by Trustee Bowman and seconded by Trustee Jennings to approve the employee Travel Policy during COVID -19 Pandemic. This policy will be added to the minutes for future reference. Motion passed 5 to 0.

13. Road District Referendum Resolution 2020-06

Before voting on the resolution, a lengthy discussion of the board ensued. Supervisor Palmblad provided a general explanation about the resolution and that if the resolution should pass, it would then be up to the voters to decide via referendum at the November 3, 2020, General Election. Supervisor Palmblad noted that if voters approve the referendum the Township of Ela is required to assume the duties of the Road District and continue to provide services to the residents. Trustee Bos noted, as well, it is up to the voters to decide and he believes it is a pathway to ensure a long-term continuity for the delivery of quality services to residents. Trustee Jennings expressed his belief that he thinks the elected Highway Commissioner position should be reverted back to a full-time paid position rather than having the Township of Ela assume the responsibilities of the Road District. Trustee Sikes expressed his view that the statutory language required for the referendum question makes it seem as though services will be cut, but that is not the intent. He noted the difficulty in finding a qualified person to fill the Highway Commissioner role when the previous Highway Commissioner retired, and he believes this resolution gives the voters an option to ensure quality services be provided in the long-term. He also noted that if the referendum is passed by the voters it will create additional accountability through elected board oversight. Trustee Bowman noted that while a change like this may seem difficult, he believes it will be a positive change for the delivery of services going forward if the referendum is passed by the voters.

A motion by Trustee Bos and seconded by Trustee Sikes to adopt Resolution 2020-06 providing for and requiring the submission of the proposition for abolishing the road district of the Township of Ela, Lake County, Illinois, presenting to the voters of the Township of Ela at the General Election on November 3<sup>rd</sup>, 2020. Motion passed 4 to 1. Trustee Jennings voted Nay.

14. Closed Executive Session- None needed at this time.

15. Consideration and possible action on items discussed in closed session

16. Adjourn

A motion by Trustee Bowman and seconded by Trustee Bos to adjourn at 7:53 p.m.  
Motion passed 5 to 0.

Ela Township

August 10, 2020

*Lucy A. Prouty*

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**Supervisor** Gloria M. Palmblad,  
**Trustee** Chris Bos

**Clerk** Lucy A. Prouty  
**Trustee** Larry Bowman

**Highway Commissioner** Andrew Forster  
**Trustee** Michael Jennings

**Assessor** John Barrington  
**Trustee** Joel Sikes