



Supervisor's Office
Gloria M. Palmblad

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

COMMUNITY FAMILY SERVICES COMMITTEE MEETING MINUTES

Ela Town Hall 1155 E. Route 22, Lake Zurich
Upper Level Conference Room
Tuesday, August 20, 2019 - 9:30 A.M.

1. Call to Order
Meeting was called to order at 9:51 am.
2. Roll Call
Present were Supervisor Palmblad, Trustee Bos, Manager Stefaniuk and Director Fackler
3. Staffing/Interns
 - New full time employee, Taylor Sandstrom, has been with us for two weeks now.
 - Casey with attend LSW training in September
 - Anna is working from home on Wednesdays and is handling most EA cases. We had 10 submissions last week.
 - Two interns, Karen and Sean, will begin the day after Labor Day and will be attending the free mental health seminar for youth in September.
 - Very busy now that the Social Work Department is handling all EA cases and lending closet
4. Programs
 - A six week post-natal program will begin on September 16th
 - A one day vision board program will take place on September 20th from 9 to noon
 - Staff is preparing for the upcoming Mother/Daughter program to be held again in November on a Thursday evening.
5. Old Business
6. New Business
 - The department is in need of a new computer. Manager Stefaniuk to research back-to-school sale at Costco
 - Director Fackler was given the task of cleaning up the storage room
7. Schedule Next Meeting
The next meeting was scheduled for October 1st at 9 am.
8. Adjournment
Meeting adjourned at 10:10 am
Respectfully submitted: *Supervisor Palmblad*