



**CLerk's Office**  
**Lucy A. Prouty**

**Town Hall:** 1155 East Route 22 • Lake Zurich, IL 60047  
**Phone:** 847-438-7823 **Fax:** 847-438-9269  
**E-mail:** [info@elatownship.org](mailto:info@elatownship.org)

COMMITTEE OF THE WHOLE (COW) MEETING

Ela Township Town Hall, 1155 East Route 22, Lake Zurich

Tuesday, April 23, 2019, 8:30 AM

Approved 05/09/2019

1.Call to Order: Supervisor Palmblad called April 23<sup>rd</sup>, 2019 COW meeting to order at 8:35 am.

2.Board Roll Call: Present Supervisor Palmblad, Clerk Prouty, Township manager Stefaniuk, Trustees Bos, Bowman, Jennings, and Sikes. Also in attendance were Assessor, Highway Commissioner, Senior Director Dillon, Assistant Senior Director Dalbec, Family services Director Fackler, and Highway Dept. Secretary Mendocha.

3.Pledge of Allegiance.

4.Township Manager Report:

Strategic Planning: We have two proposals:

a. Montei Consulting -\$13,650

b. NIU-\$8800

Supervisor Palmblad is favoring the NIU proposal for \$8800.

5.Discussion – Committee Updates by Chair

a.Senior Committee – Chair/Michael

Members: Gloria, Joel, Susan D., Jim D

Senior Director Dillon, reported that there was a bomb scare at Liberty Lakes.

And the Community Center is an acceptable shelter for any crisis that a shelter is needed

b.Communication Committee – Chair/Gloria

Members: Larry, John B, Susan D, Susan F., Berit & Jessica

c. Community Family Services – Chair/Joel S

Members: Gloria, Chris B & Susan F.

New intern starts in September.

d. Youth Committee – Chair/Chris Bos

Members: Gloria, Larry & Susan D

Youth Director Dillon has hired a replacement for Stephen.

Meeting with the district buses, trying to get after school off at Community Center

e. Parks & Recreation Committee – Chair/Larry

Members: Gloria, Michael, Bill K, Jeff T.

Supervisor met with the Flames, and they would like bigger bleachers. Supervisor Palmblad would like the Flames to help pay for the new roof, that is needed on the equipment shed.

f. Bus Service – Board Liaison – Gloria

Supervisor Palmblad is in the process of hiring a part-time bus driver. Trustee Bos has been filling in as a part-time driver when needed..

g. Historic Society – Board Liaison – Joel Sikes

The historic Society has extended an invitation to township Seniors, to come visit them.

6. Topics for Discussion

a. Spring/Summer Newsletter

Supervisor Palmblad handed out unapproved copies of the newsletter, and would like the Board to please look at it, and get any corrections or additions back to Jessica. Will approve the final copy at The May board meeting,

b. Strategic Planning

This was discussed under the Township manager's report.  
Proposals will be attached to the minutes.

c. Employment Handbook

Will attach copies of unfinished Employee handbook to the minutes.

D. Committee Assignments: New Assignments

Community Family Services: Trustee Bos-Chairman and Trustee Bowman member.

Youth: Trustee Sikes-Chairman and Trustee Jennings member.

Senior: Trustee Bowman Chairman and Trustee Bos member.

Parks: Trustee Jennings Chairman and Trustee Sikes member.

e. Review the Budget FY 03/31/2020

No final budget to review as there are some changes to be made.

f. Resolutions – Accumulation of funds

The Highway Department's Resolution for General Road went down to \$450,000, and now it is back up to \$650,000. Perm Road resolution will be \$300,000.

The Resolutions will be approve at the May board meeting.

g. Old Business

None

h. New Business

None

7. Set Date of Next COW Meeting (May 28, 2019 @ 8:30 AM)

May 28<sup>th</sup>, 2019 will be the next COW meeting, unless there are too many absentees.

8. Executive Session

The board entered into closed executive session, for the purpose of minutes, personnel, pending litigation, or land acquisition at 9:40am.

9. Adjourn

Adjournment at 11:05am.

  
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Ela Township

April 19, 2019

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**Supervisor** Gloria M. Palmblad  
**Trustee** Chris Bos

**Highway Commissioner** Bill Kruckenberg  
**Trustee** Larry Bowman

**Assessor** John Barrington  
**Trustee** Michael Jennings

**Clerk** Lucy A. Prouty  
**Trustee** Joel Sikes