



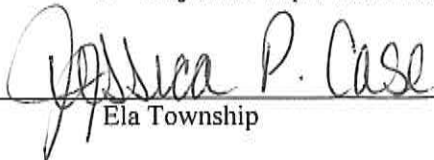
Supervisor's Office
Gloria M. Palmblad

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

COMMITTEE OF THE WHOLE (COW) MEETING

Ela Town Hall, 1155 East Route 22, Lake Zurich
Lower Level Board Room
Thursday, May 7, 2020 at 9:00 am
MEETING MINUTES – APPROVED 5/14/2020

1. **Call to Order:** Supervisor Palmblad called the May 7, 2020 COW meeting to order at 9:07 A.M.
2. **Board Roll Call:** Deputy Clerk Case called roll call. Present were Supervisor Palmblad, Township Manager Stefaniuk, and Deputy Clerk Case. Present via Zoom were Trustees Bos, Bowman, Jennings, and Sikes.
3. **Pledge of Allegiance:** Supervisor Palmblad led the attendees in the Pledge of Allegiance.
4. **Township Manager Report:** Township Manager Stefaniuk reported that the Ela 55+ Curbside Pick-Up article ran in the Daily Herald in April and Township Perspective magazine in May. He discussed that an article on the youth department going virtual which will also be submitted to the Township Perspective for inclusion in June. The MTA meeting will be on May 14, 2020 at 11 A.M. There is new information on IDHR Sexual Harassment, and staff are developing a training webinar for all Township employees. The Township was able to obtain PPE supplies donated from Lake County which included face masks, gloves, and a sanitizer solution that can also be used as a disinfectant spray. There was a brief discussion pertaining to Township policies and procedures.
5. **Topics for Discussion:**
 - a. **FY21 Budget:** Supervisor Palmblad presented the Budget to the Board, addressing reductions and adjustments that were made to each department as Budget and Appropriation Ordinances need to be filed.
 - b. **Old Business:** Scholarship deadline was extended to May 15, 2020.
 - c. **New Business:** Each Town Hall key holder will get their own alarm code, Will is going to email pins to all key holders.
6. **Executive Session:** None needed at this time.
7. **Set Date of Next COW Meeting:** To be determined.
8. **Adjourn:** Supervisor Palmblad called the meeting to adjourn at 11:26 A.M.


Ela Township

Deputy Clerk

5/14/20

May 4, 2020

Supervisor Gloria M. Palmblad
Trustee Chris Bos

Highway Commissioner Andrew Forster
Trustee Larry Bowman

Assessor John Barrington
Trustee Michael Jennings

Clerk Lucy A. Prouty
Trustee Joel Sikes