



Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 Fax: 847-438-9269
E-mail: info@elatownship.org

COMMITTEE OF THE WHOLE (COW) MEETING

Ela Township Town Hall, 1155 East Route 22, Lake Zurich
Tuesday, July 31, 2018, 8:30 AM

1. Call to Order: Supervisor Palmblad called the Committee of a whole meeting to order at 8:32am.
2. Board Roll Call: Present: Supervisor Palmblad, Clerk Prouty, Township Manager, Trustees Bos, Bowman, Jennings, and Sikes. Also in attendance were Highway Commissioner. Gaggiano and Assessor were absent.
3. Pledge of Allegiance
4. Township Manager Report: Township Manager Will Stefaniuk handed out an excel sheet on IT Consultant Search and highlighted the ones that he thought would be the most cost effective. Will add the Excel sheet to the minutes.
The problem with the wires hanging too low over the road in Forest lake are taken care of and this will enable the Waste Management trucks to do their job of picking up garbage without hitting these wires.
BS&A software person will be out all day on Thursday and hope to have all software in place by the first of November.
The lights at Knigge Park are put on hold for now.
5. Discussion – Committee Updates by Chair:
 - a. Senior Committee – Chair/Michael Jennings
Members: Gloria, Joel, Lisa, Susan D., Jmi
Susan Dillon (senior Director) is still interviewing people for the Evening Director job. Chef Lynn had a fall, but is recovering nicely and all insurance papers have been submitted.
And the Senior Director is busy working on the Newsletter.
 - b. Communication Committee – Chair/Gloria
Members: Heidi, John B, Susan D & Susan F.
The Committee has been busy working on Township Day
We need a band or some kind of music for Township Day.
Usually have the High School band but, Lake Zurich is playing their arch rival Stevenson High School that night and so it would be unfair to ask them to come here

c. Community Family Services – Chair/Joel Sikes

Members: Gloria, Chris B & Susan F.

Still need to hire a front desk receptionist.

Social Worker Susan Flackner and her staff have been very busy with Clients.

d. Youth Committee – Chair/Chris Bos

Members: Gloria, Larry & Chris U.

The Y contract is back and they agreed to our liability Insurance umbrella.

e. Parks & Recreation Committee – Chair/Larry Bowman

Members: Gloria, Michael, Bill K, Jeff T.

The Township has not received a letter back from Flex court about the Hockey Rink.

Supervisor Palmblad, Highway Commissioner, Township Manager, and representatives from Gwalt Hamilton and Berger excavations walked the new Park. And while they were there Lake County was also there counting the replacement trees. By Lake County count, the Township was short on the replacement trees that were suppose to be put in to replace the trees that were removed when the Deerpath property was cleared.

f. Bus Service – Board Liaison – Gloria

Busses are running fine and Highway has kept our bus lifts working.

But according to one of our irate rider, we don't have enough drivers or busses.

g. Historic Society

No Report at this time.

Topics for Discussion:

a. Maintenance

One month ago, the phone system went totally down at the Community Center.

The company that installed this system sold off their business two months ago.

And PWP IT Systems were there for a whole week. Comcast wants us buy and install all new phones and everyone have their own phones.

1. Patten generator

Patten would like the Township to go on a yearly maintenance plan.

The board thought that the charge was too expensive, and have instructed the Township manager to look at alternative plans.

b. IT Services – quotes from potential supplier

This was covered in Township manager report.

c. Park Improvements – update

Discussed under Parks committee

1. Sign

Supervisor apologized for not having the new sign for the new park ,yet.

d. Township Day

Discussed in Communications Committee

e. Old Business

None needed at this time

6. Set Date of Next COW Meeting (August 28, 2018 @ 8:30 AM)

August 28th, 2018 is the date of the next COW Meeting.

7. Executive Session

Entered in to Closed Executive Session for the purpose of discussing personnel at 9:33am.

Came out of closed executive session at 9:43am.

8. Adjourn

Adjournment at 9:45am.

Ela Township

July 27, 2018

Supervisor Gloria M. Palmblad

Highway Commissioner Bill Kruckenberg

Assessor John Barrington

Clerk Lucy A. Prouty

Trustee Chris Bos

Trustee Larry Bowman

Trustee Michael Jennings

Trustee Joel Sikes