



Supervisor's Office
Gloria M. Palmblad

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COMMITTEE OF THE WHOLE (COW) MEETING

Ela Township Town Hall, 1155 East Route 22, Lake Zurich
Tuesday, August 25, 2020 at 8:30 am
MEETING MINUTES – Approved September 10, 2020

1. **Call to Order:** Supervisor Palmblad called the meeting to order at 8:32 a.m.
2. **Board Roll Call:** Present were Supervisor Palmblad, Trustee Bos, Trustee Jennings, Trustee Bowman, Assessor Barrington, Highway Commissioner Forster, Deputy Clerk Case, Township Manager Stefaniuk, Director Dillon, Assistant Director Dalbec, Joe Cacciatore, and Geoff Meyer. Trustee Sikes was absent.
3. **Pledge of Allegiance**
4. **Township Manager Report:** Township Manager Stefaniuk notified the committee that bid award letters for both the Knox Park Paving Project and the Community Center HVAC have been sent out. The Ela Township website conversion is set to begin the end of September with a goal of completion by the end of 2020. Soil Management Consultants have submitted their sample findings which will be reviewed this upcoming week. Stanley Door was out to replace a part on the door frame at the Community Center and found that they ordered the wrong part. They will return with the correct part in 4-6 weeks. We are currently getting quotes for ADA bathroom doors.
5. **Discussion – Committee Updates by Chair:**
 - a. **Senior Committee – Chair/Larry Bowman**
Members: Gloria, Chris, Susan D., Jim
Ela 55+ hosted their first outdoor concert, which went over very well. There was a maximum 50-person occupancy, all attendees wore face masks, had their own reserved spots, and social distanced while having a great time. The upcoming outdoor Oktoberfest event should be a great time. Outdoor fitness classes and curbside meal pick-up are going very well. The Ela 55+ team is continuing to create their monthly newsletters in house. Unfortunately, due to Covid-19, we they will not be hosting a Christmas party.
 - b. **Communication Committee – Chair/Gloria Palmblad**
Members: John B, Susan D, Susan F, Jim, and Staff
The Communications Committee has a scheduled meeting immediately following the COW meeting. Topics up for discussion are the new Ela Township website, and the Fall/Winter 2020-2021 Newsletter.
 - c. **Community Family Services – Chair/Chris Bos**
Members: Gloria, Larry, & Susan F.
Director Fackler was absent. Zoom groups are going very well.
 - d. **Youth Committee – Chair/Joel Sikes**
Members: Gloria, Michael, & Susan D and Joe
Summer Club has concluded for the year and went very well. The Ela Township Youth department has been assisting with 55+ curbside meal pick-ups. Staff is gearing up to offer a tutoring program via Zoom or in-person sessions for 45 minutes at a time. As of now, there are 13 families signed up.
 - e. **Parks & Recreation Committee – Chair/Michael Jennings**
Members: Gloria, Joel, Andy, & Geoff
LZ Flames flag football and 7 on 7 program will resume, but the fields will not be used as much as they were prior to Covid-19. Programs are scheduled to finish as of October 24, and there will be no cheer program this year. LZ Flames would like a price reduction due to lack of attendance. Ela Township returned their payment because football had been cancelled.

The Lacrosse payment was also waived and returned. Due to the pandemic the Board decided to waive 2020 sports fees for Flames and Lacrosse.

- f. Bus Service – Board Liaison – Gloria
Ridership is beginning to increase. The old diesel Ela #4 bus was sold at Obenauf Auction for \$4,8000.00.
- g. Historic Society: No Report

6. Topics for Discussion:

- a. Maintenance
 - 1. Community Center – Bathroom Doors – ADA accessible
Quotes were received from Stanley and Elite door companies. Stanley reduced their quote to \$3,377.00. Elite's quote came in around \$5,000.00. We will get more bids for this project, the committee does not feel comfortable awarding the project to Stanley based on their performance with the building doors.
- b. Old Business
 - 1. Discussion on Elected Officials Salary – continuation from 7-30-20 C-O-W
Trustee and Clerks compensation will stay the same for the next 4-year term. The Assessors compensation is being tabled until the next COW meeting pending further research into insurance contributions of other Townships. The Highway Commissioners compensation is also tabled until the September COW meeting, current compensation is 25K per year for a 4-year term including a clothing allowance and truck. A cost comparison will be done with other Townships Highway Commissioner compensation. The Supervisors compensation is currently at 30K per year for a 4-year term including a phone. This will be tabled until the September COW meeting as well.
 - 2. Update on Referendum Process
All documents regarding the Road District Referendum have been sent to Lake County and will be on the ballot 11/3/20. The Road District Referendum fact sheet will be put on the website, and on Facebook. We will be offering 2 public information sessions via Zoom regarding the referendum, one in September and one in October. We are also offering an employee information session.
- c. New Business
None at this time.

7. **Set Date of Next C-O-W Meeting:** September 29, 2020 @ 8:30 AM

8. **Executive Session**
None needed at this time.

9. **Adjourn**
Supervisor Palmblad adjourned the meeting at 9:46 a.m.

Respectfully Submitted, Deputy Clerk Case



Cassia P. Case
Ela Township

August 21, 2020