



**Clerk's Office**  
Lucy A. Prouty

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COMMITTEE OF THE WHOLE (COW) MEETING

Ela Township Town Hall, 1155 East Route 22, Lake Zurich

Tuesday, August 27, 2019

8:30 A.M.

**Approved – September 12, 2019**

1. Call to Order: Supervisor Palmblad call the August 27, 2019 COW Meeting to order at 8:31 A.M.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Township Manager Stefaniuk, Trustees Bos, Bowman, Jennings, and Sikes. Also, in attendance were Highway Commissioner Forster and Assessor Barrington.
3. Pledge of Allegiance
4. Township Manager Report:  
The Township manager will be reporting on all the maintenance later on in the agenda.
5. Discussion – Committee Updates by Chair:
  - A. Senior Committee – Chair/Larry Bowman  
Members: Gloria, Chris, Susan D., Jim D.  
Ran out of the tile that is being replaced at the Senior Center, but luckily a spare box was found in the store stockroom.
  - B. Communication Committee – Chair/Gloria Palmblad  
Members: John B, Susan D, Susan F, Jim, and Staff  
The Communication Committee meeting is immediately following the COW meeting. Jessica has been sending out a lot of residence guides to new residents. Fall Newsletter articles are due the middle of September.
  - C. Community Family Services – Chair/Chris B.  
Members: Gloria, Larry Bowman, & Susan F.  
The new employee, Taylor has started, and two new interns will be starting September 1, 2019.
  - D. Youth Committee – Chair/Joel Sikes  
Members: Gloria, Michael, & Susan D  
Shooting Stars went very well this year. Shooting Stars were \$4000 under payroll expense and \$6000 revenue. Had a meeting of all the parents, that have children in the after-school program.

E. Parks & Recreation Committee – Chair/Michael Jennings

Members: Gloria, Joel, HC Forster, & Jeff

The Township has terminated A and M Woodland Landscaping for insufficient work and hired the next lowest bidder, Milieu Landscaping, with a small increase of \$254.

F. Bus Service – Board Liaison – Gloria

The Township has hired a new bus driver to pick up kids from school for the Township after-school pilot program. Supervisor wanted to thank Trustee Bowman for helping with the buses until the new driver had started.

G. Historical Society

No report.

6. Topics for Discussion:

A. Flames Anniversary Celebration

Explorers cannot direct traffic on Route 22 for this celebration.

But two off duty policemen will be attending the celebration, and have offered their services, if needed.

B. Park Rental Agreement

Supervisor Palmblad and Township Manager created a rental agreement to be used in the future for Township Parks. Copies were given to the board for review.

C. LZHS Event

Lake Zurich High School Freshmen will be playing a game at Knox Park on September 7, 2019.

D. Columbarium for Lake Zurich Cemetery

The Supervisor gave a brief preview on the Cemetery Board suggestion of a Columbarium at Lake Zurich Cemetery. More information will be available later.

E. Maintenance

• Annual Generator Maintenance

Lionheart got the generator power up to par.

They suggested that the generator should be checked every month, either by them or someone inside the Township. The Highway Department volunteered to do the monthly checkup.

• Knigge Park Lighting Improvements Project

The Township has withheld 5% of the final payment until all the remaining problems are taken care of.

• Flex Court

Missed their July 18, 2019 payment, and will double up payments in September.

• Community Center Doors

The Township is still fine tuning the new front doors at the Community center.

- Knox Park Shed Roof  
Township has a bid for \$5000 from the roofer that roofed the Community Center, and the quote has increase to \$5400.
- Community Center Roof Overhang  
The Township has a quote from 2017, and waiting to see if it is still active.

7. Old Business

Metro symposium is September 7, 2019, from 8:30 A.M. to 1:30 P.M. in Hanover Township. So far, the Supervisor and Township Manager are attending. Trustee Jennings will not be playing in the games at Foglia YMCA, but Assessor Barrington had his arm twisted to replace Trustee Jennings on the team.

8. New Business

None

9. Set Date of Next COW Meeting: (September 24, 2019 @ 8:30 AM)

September 24, 2019 is okay. No Clerk.

10. Executive Session

None

11. Adjourn: 9:31 A.M.

Ela Township

*Lucy A. Prouty*  
August 22, 2019

**Supervisor** Gloria M. Palmblad  
**Trustee** Chris Bos

**Highway Commissioner** Andrew Forster  
**Trustee** Larry Bowman

**Assessor** John Barrington  
**Trustee** Michael Jennings

**Clerk** Lucy A. Prouty  
**Trustee** Joel Sikes