



**Gloria M. Palmblad
Supervisor**

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047

Phone: 847-438-7823 **Fax:** 847-438-9269

E-mail: info@elatownship.org

**COMMUNICATIONS COMMITTEE MEETING MINUTES
TUESDAY, MAY 29, 2018**

1. **CALL TO ORDER:** The meeting was called to order by Supervisor Palmblad at 9:45 am.
2. **ROLL CALL:** Assessor Barrington, Senior Director Dillion, SW Director Fackler, and H. Michel.
3. **OLD BUSINESS:**
 - A. New Resident welcome letter was recently mailed to another 64 recent additions to our area. The website has been updated with a new link.
 - B. Caption Contest – schedule next context in June
Planning to use a photo from the Highway Department this time.
Gift card will be donated by Supervisor for this month’s winner.
 - C. Township Tuesday – feature Community Family Services
We will feature a program/service for the second Tuesday in June and feature a staff member the fourth Tuesday.
 - D. Next E-blast – June 1st
Technically it will not go out until the 5th of June as the beginning of the week sees more hits.
All articles should be submitted to Heidi by the 1st.
4. **NEW BUSINESS**
 - A. Transition
In the absence of a Communications Director, all communications should be forwarded to both Heidi and Manager Stefaniuk.
 - B. Township Days
Lots of ideas were thrown out. Since State of Illinois is celebrating its Bicentennial, the committee feels we should incorporate this into the event. What games were played 200 years ago? Have an old tractor show? Get Abe Lincoln to stroll the grounds? Chef Lynn could demonstrate some type of food that was popular back in the day? Need to email HS band asap. Flu shots will be given. Check with nephew about bringing his drone? Get photos from the Historical Society on what the TH property looked like 200 years ago? Everyone will report back at the next meeting on what they learned.
5. **NEXT MEETING:**
Next meeting is scheduled for Tuesday, June 26th, immediately following the COW meeting.

Meeting adjourned at 10:15 pm.

Respectfully submitted: *Supervisor Palmblad, Chair*