



Supervisor's Office
Gloria Palmblad

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Communications Committee Meeting Minutes
Tuesday, August 28, 2018

1. Call to Order – Chair

Meeting was called to order at 10:12 am

2. Roll Call

Present were Supervisor Palmblad, Assessor Barrington, Township Manager Stefaniuk, Social Work Director Fackler, Assistant Senior Director Dalbec, Administrative Secretary Michel

3. Old Business

A. New residents – update on mailing

In early August, 34 Resident's Guides were mailed to new residents

B. Caption Contest

The next contest will begin on September 4th and the committee chose a picture of Bill Donnan sitting in a tank.

C. Township Tuesday – Update

The month of August featured a program and employee from the Social Work Department. September will highlight a program and employee from the Highway Department. Today we will feature one of our full-time highway employees', Brad Marshall.

D. Next E-blast – August 31st

Everyone was directed to submit their requests to Heidi by Friday

E. Township Day – September 21, 2018

Emails have been sent out to all local organizations/municipalities to invite them to attend TD. Banners have been posted. Flyers will be printed and displayed in windows. Set up will begin at 4pm. Jim Dalbec will purchase, water, hot dogs, buns, condiments, cookies, etc. Will check with Joel to see if he had any luck in getting the LZ Middle School bands to attend. Connie will advise which two songs should be played for line dancing. We will sell raffle tickets this year for one dollar with a chance to win a TV. Money will be donated to Joanne's closet. Games will be limited to a sack/relay race and the ga-ga pit. Susan will contact the "balloon" man to stop by.

4. New Business

A. Fall newsletter (articles/info) deadline 9/28/18

Heidi will email all Department Heads making them aware that articles are due by the end of September.

B. Blood Drive – October

All were in favor of hosting another blood drive and agreed that Township Day was not the day. Heidi will call and set something up for October.

5. Schedule next meeting

A. Next meeting – September 11 at 9am

An extra Communications meeting was scheduled to finalize plans for Township Day

6. Adjournment

Meeting adjourned at 11 am.

Respectfully submitted by: *Supervisor Gloria M. Palmblad, Chair*

Supervisor Gloria Palmblad
Trustee Chris Bos

Highway Commissioner Bill Kruckenberg
Trustee Larry Bowman

Assessor John Barrington
Trustee Michael Jennings

Clerk Lucy A. Prouty
Trustee Joel Sikes