



Supervisor's Office
Gloria M. Palmblad

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

PARKS COMMITTEE MEETING

Ela Town Hall, 1155 E. Route 22, Lake Zurich
Thursday, January 23, 2020
Minutes

1. Call to Order – 8:38 AM
2. Roll Call – Supervisor Palmblad, Trustee Jennings, Trustee Sikes, Trustee Bowman, Township Manager Stefaniuk, Highway Commissioner Forster, and Highway Superintendent Thompson.
3. 2020 Planning Initiatives
 - a. Sports Organization Cost Analysis
 - The Township Manager presented the Sports Organization Cost Analysis, which was a collaborative effort led with the Highway Department. Two options were presented to the committee as a possibility of how to develop an equitable strategy toward distributing fees to each sports organization based on upon the level of the Township's operational costs. The committee decided to select Option 1 with a couple of modifications, including taking a more incremental approach to reach the selected cost share scenario to achieve optimal equity for the organizational fee structure.
 - Next steps decided by the consensus of the Parks Committee included: (1) reviewing current sports organization agreements, identify gaps that may exist within them, and develop any potential revisions that should be addressed within the agreements. (2) Discuss recommended increases in cost sharing based on the percentages selected during the Parks Committee meeting. (3) Ensure to include any special request/wishlist items from a sports organization within an addendum that explains the relationship of the cost sharing between the Township and the organization above any annual fees established for park field and amenities usage.
 - b. Landscape Maintenance
 - The Township Manager explained that he spoke with the current landscaper that was used by the Township, Milieu Landscaping, and he confirmed that rates would remain static for 2020 based upon what was expressed within Milieu's original landscape maintenance bid proposal. The consensus of the Parks Committee was to continue bed/tree ring maintenance and spring/fall

cleanups with Milieu Landscaping in 2020 but continue mowing operations internally using Highway Department staff.

c. Parking Lot Maintenance

- The Township Manager provided the Parks Committee with a couple of preliminary estimates acquired for parking lot sealcoating and striping at Knox Park and Ela Town Hall. Interest was expressed from the committee members to have any necessary parking lot maintenance performed after voting concludes in the next fiscal budget year. The Township Manager stated that he was still waiting to acquire at least one more cost estimate before recommending which option may be best suited for the project.

d. Hockey Rink

- A discussion took place between Park Committee members pertaining to what should be done with the hockey rink located at Knox Park. Trustee Bowman expressed interest to rebuild the hockey rink court with a dual use to provide additional parking lot space. Trustee Jennings was not in favor to rebuild the hockey rink and suggested rebuilding the turf. Trustee Sikes stated that he would like to see the financial costs associated with rebuilding the hockey rink versus just rebuilding the turf before deciding which direction he felt presented a more beneficial option for the Township.

4. Knox Park – The remaining below items listed on the agenda were tabled for discussion until the next Parks Committee meeting.

- a. Football Field Sideline Drainage
- b. Top Dressing

5. Ela Township Community Park

- a. Tree Removal in R-O-W
- b. Top Dressing and Overseeding

6. New Business

- a. None

7. Old Business

- a. None

8. Schedule Next Meeting – TBD

9. Adjournment – 10:07 AM