



Supervisor's Office
Gloria M. Palmblad

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

PARKS COMMITTEE MEETING

Ela Town Hall, 1155 E. Route 22, Lake Zurich
Tuesday, July 2, 2019
Minutes

1. Call to Order – 8:35 AM
2. Roll Call – Supervisor Palmblad, Trustee Jennings, Trustee Sikes, Township Manager Stefaniuk, Highway Commissioner Forster, Highway Superintendent Thompson
3. Discussion
 - a. Hockey Rink
 - Discussed payments received from Flex Court to date for reimbursement of premature sports tile product failure at the Knox Park hockey rink.
 - Determined next steps for removing hockey rink sports tiles and sidewall boards with the Highway Department. Township Manager will follow up with Waste Management to determine dumpster policy for obtaining a 20-30 yard dumpster for the removal and disposal of all sports tiles and will communicate findings with the Highway Department.
 - Core samples of the subsurface material/ground conditions was identified as a future step to determine the probable rebuild cost of the hockey rink.
 - Discussed storage needs for the hockey rink wall and potential available sites. Highway Department will follow up with the Village of Lake Zurich Public Works Department for a potential storage site.
 - b. Knigge Park Lighting Improvements Project
 - Project engineer from Gewalt Hamilton & Associates will be preparing a final punch list of any outstanding items remaining to be completed post-installation of the two new light poles at Knigge Park.
 - The Highway Superintendent will review the timer for the newly installed Knigge Park light poles.
 - c. Ela Township Community Park:

- Lake County came to inspect the remaining tree replacements that were identified on June 19, 2019. Replacements were accepted according to the project engineer and an occupancy permit will be issued.
- Highway Department offered to assist with tree watering if their schedule permits. Otherwise, a back up service should be arranged with a landscaper. Township Manager will follow up with AM Woodland as a next step to determine their per trip rate to provide a tree watering service.

d. Sports Organization Cost Analysis

- The Township Manager, Highway Commissioner and Superintendent met in June to begin determining what it costs the Township to maintain sports fields for all organizations.
- The goal of this analysis is to determine the Township's costs to maintain sports organizations fields and amenities (e.g. facility storage, etc); what it would cost sports organizations at other potential field/storage rentals in the local area; and how Ela Township should proceed with structuring future costs, etc to ensure a fair and equitable system is in place moving forward for sports organizations.

e. Landscape Maintenance

- Discussed that AM Woodland has had some issues with properly maintaining flower and tree beds, including shrubbery within the beds. Township Manager is following up to discuss these issues with the landscaper and determine a solution going forward.

4. New Business

- a. None

5. Old Business

- a. None

6. Schedule Next Meeting – 8/13/19 @ 8:30 AM

7. Adjournment – 9:38 AM