



**Supervisor's Office**  
Gloria M. Palmblad

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**Senior Committee Meeting Minutes**  
**Friday, June 22, 2018 at 8:30 am**  
Community Center, 380 Surryse, Rd., Lake Zurich

**1. Call to Order**

The meeting was called to order by Supervisor Palmblad at 8:40 am.

**2. Roll Call**

Trustee Sikes, Manager Stefaniuk, and Senior Director Dillion

**3. Staffing**

Tim Carter has completed his last day and moved on to the city of Evanston. An exit meeting will take place with Tim and Director Dillon on Monday. Benefits have been cancelled.

Director Dillon has completed several phone interviews on Thursday, June 21<sup>st</sup>, with more scheduled for today. Job opening was posted for both PT and FT to fill evening program director position.

Chef Lynn is awesome and is working on giving a demonstration for Township Day.

**4. Programs**

The latest quarterly newsletter is in the mail and everyone is extremely busy with accepting program registrations.

**5. Maintenance**

With all the rain we've had in the last few weeks, some seepage has been located in the corner of the maintenance room, but under control.

Air circulation and temperature regulation has improved greatly since Sherman Mechanical has been out to make some changes.

**6. Old Business**

**7. New Business**

The center will be closed for staff meetings from October 10<sup>th</sup> thru 12<sup>th</sup>.

Supervisor Palmblad requested Director Dillon write up a brief synopsis on her recent NANASP/NCOA conference in South Carolina

**8. Next meeting - TBD**

**9. Adjournment**

Meeting adjourned at 9:40 am.

Respectfully submitted: *Supervisor Palmblad*