



**Supervisor's Office**  
Gloria M. Palmblad

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## **SENIOR COMMITTEE MEETING**

**Ela Township Community Center**  
**380 Surryse Rd., Lake Zurich, IL**  
**Wednesday, September 18, 2019 – 8:30 AM**

### **MEETING MINUTES**

1. Call to Order – Chair  
Meeting was called to order at 8:30 a.m.
2. Roll Call:  
Supervisor Palmblad, Township Manager Stefaniuk, Trustee Bowman, Director Dillon, and Assistant Director Dalbec.
3. Staffing:  
Susan is working Monday evenings. Teaching classes on Mondays both in the morning and evening gives her a chance to connect with evening participants. It also covers resourcing in the morning, especially since Lisa Gaggiano does not work on Mondays.
4. Programs:  
Trending lower participants on day trips/tweaking staffing to adjust. Working on staff retreat to look at all programming. We are looking at refining what we do well, and letting go of programs that are too labor intensive/not enough pay off. The Senior department is undergoing cost analysis to determine fiscal feasibility. Fish Boil coming up. NCOA meeting yesterday. The Reframing Aging Community Resource Breakfast will possibly be on October 23. It will be a collaboration of Ela 55+/District 95 and held at the District 95 building with 35-45 community members.
5. Maintenance:  
Doors: Still waiting for punch list to be completed  
Flashing: Waukegan Roofing to show up this week to complete  
Painting Overhang: Cannot begin until Waukegan roofing is done  
Bathroom Doors: Looking at options  
Security: Getting Quotes
6. Old Business  
None
7. New Business  
Scholastic Book Fair: First Week of December  
October, November, December Newsletter is out!  
Veteran's Luncheon: During TOI: Invites going out, pinning ceremony to take place  
Holiday Dinner Dance: Alternatives for next year, maybe held at community center, depends on occupancy numbers.  
Canadian Rockies: October 6-13  
Seeking new printers: bid 4-5 companies including: KC Print, Schneider Graphics, Haapanen Brothers.

Staff Retreat: October 16-18: CPR, First Aid, AED, Strength Finder, Programming, Staffing Adjustments if needed. Will be going over cost analysis to look in depth at programming. Making decisions about membership/cost.

8. Schedule Next Meeting

November 6, 2019 at 8:30 a.m. Ela Township Community Center

9. Adjournment

Adjourned at 9:15 a.m.