



Gloria M. Palmblad
Supervisor

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SPECIAL BUDGET MEETING MINUTES

Ela Township Town Hall, 1155 East Route 22, Lake Zurich
8:30 am, Tuesday, February 13, 2018 (upper level conference room)

1. Call to Order – Chair
Meeting was called to order by Supervisor Palmblad at 8:35 am.
2. Roll Call
Present were: Trustees Bos and Jennings, Manager Stefaniuk, Social Director Fackler, Assessor Barrington and Administrator Cunnie.
3. Discussion – Budget:
 - A. Community Family Services
A preliminary social work budget was provided by Director Fackler. Line items were reviewed and discussed. Some minor changes were recommended but overall her budget is lean.
 - B. Assessor's Department
A preliminary budget was provided by Assessor Barrington. Assessor Barrington currently has 4 FT and 3 PT/seasonal employees. He is considering adding either another FT or PT field person to replace one employee that left during the past budget year. A few other line items were adjusted. Final costs for the purchase of the CAMA software are included in this year's numbers.
 - C. Town Hall, General Assistance
Supervisor Palmblad distributed budgets for these two funds. Again, line items were reviewed one by one. A couple of suggestions were made and implemented.
4. Adjournment
Meeting adjourned at 10:10 am.
Respectfully submitted: *Gloria M. Palmblad, Supervisor*