



Supervisor's Office
Gloria M. Palmblad

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Special Budget Meeting Minutes

Wednesday, February 5, 2020 at 8:30 AM
(Upstairs Conference Room)

At Town Hall, 1155 East Route 22, Lake Zurich

1. **Call to Order**
Meeting was called to order by Supervisor Palmblad at 8:35 am.
2. **Roll Call**
Present were Supervisor Palmblad, Trustees Bos and Jennings, Assessor Barrington (arrived 8:55 am) Manager Stefaniak and Director Fackler (departed 8:52 am). Trustees Bowman and Sikes were excused.

Discussion on the two departments below were switched to accommodate a CFS client.

Prior to this meeting, it was determined that the percentages charged for utilities and telephone expenses for these two departments, along with the Administrative Department, needed some adjustment and will be implemented beginning with the new fiscal year.
3. **2020-2021 Social Services Budget**
The Social Services Division's budget is very basic with the largest item being salaries and the liabilities/benefits that go along with this line item. All in all, the Board accepted the submission, along with the five line items not under Director Fackler's jurisdiction, until receipt of notice from the county.
4. **2020-2021 Assessor Budget**
The Board reviewed each line item of the preliminary budget submitted by Assessor Barrington with the longest discussion evolving around salaries, overtime and all the expenses that go along with the 3 FT and 4 PT employees. Assessor Barrington is again considering the addition of either another FT or PT field person to eliminate the need for his current FT employees to do field work.
5. **Adjournment**
Meeting adjourned at 10:40 am.

Respectfully submitted by: *Supervisor Palmblad*

Supervisor Gloria M. Palmblad
Trustee Chris Bos

Highway Commissioner Andrew Forster
Trustee Larry Bowman

Assessor John Barrington
Trustee Michael Jennings

Clerk Lucy A. Prouty
Trustee Joel Sikes