



**Gloria M. Palmblad  
Supervisor**

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**SPECIAL BUDGET MEETING MINUTES**

**Ela Township Town Hall, 1155 East Route 22, Lake Zurich**  
8:30 am, Monday, March 11, 2019 (upper level conference room)

1. Call to Order  
Meeting was called to order by Supervisor Palmblad at 8:33 am.
2. Roll Call  
Present were Trustees Bos, Bowman and Sikes and Manager Stefaniuk. Trustee Jennings was excused.
3. Discussion – Budget for Administrative Department  
All line items were reviewed but most of the discussion evolved around making some minor changes in the upcoming year that would potentially save money down the line. A few other line item amounts were adjusted, based on previous history.
4. Review previous budgets (if necessary)  
Last week, Supervisor Palmblad requested each department to look again at their budgets for a way to reduce their numbers. Still awaiting word from County on outcome of our requested tax levy.

NOTE: Overall, a few line item numbers and descriptions are being modified for consistency across all funds and departments.

5. Adjournment  
Meeting adjourned at 10:16 am.

Respectfully submitted: *Supervisor Palmblad*