



Supervisor's Office
Gloria M. Palmblad

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Special Budget Meeting Minutes
Highway Department

Thursday, February 13, 2020 at 4 PM
At Town Hall, 1155 East Route 22, Lake Zurich

1. Call to Order
Meeting was called to order at 4:07 p.m.
2. Roll Call
Present were Supervisor Palmblad, Highway Commissioner Forster, Trustees Bos, Bowman, Jennings, Sikes, and Manager Stefaniuk.
3. 2020-2021 General Road Budget
The revenue side of the General Road budget was submitted with only minor changes. The expense side stayed very similar to last year except for two areas; 1) health benefits and 2) paving line items. A large project is planned to redo 30-year-old roads on the northside of Echo Lake and Forest Lake subdivisions.
4. 2020-2021 Perm Road Budget
The income side of the Perm Road budget increased \$130,000 due to grant money being received from Stormwater Management to address water issues on Starry Lane. Most operating expenses stayed stagnant; however, anticipating increases in 1) salaries and health benefits and 2) storm water line item due to project taking place in Forest Lake.

Based on projected increases in both budgets for salaries and health benefits, the Board requested copies of job descriptions and employee evaluations.

5. 2020-2021 Parks Budget
In anticipation of preparing the Parks budget, meetings with sports organizations are currently being scheduled. Supervisor Palmblad, Trustee Bowman, and Manager Stefaniuk advised the Board about the meeting that took place last week with lacrosse. We advised them about the proposed increase and their move to Ela Township Community Park. They came prepared with a wish list of improvements they would like to see incorporated. We agreed to consider some of their requests and a new agreement will be drafted so practice can begin as weather permits.
6. Adjournment
Meeting adjourned at 6:55 pm.
Respectfully submitted: *Supervisor Palmblad*