



**Gloria M. Palmblad
Supervisor**

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SPECIAL BUDGET MEETING MINUTES

Ela Township Town Hall, 1155 East Route 22, Lake Zurich

8:30 am, Tuesday, February 12, 2019 (upper level conference room)

1. Call to Order

Meeting was called to order by Supervisor Palmblad at 8:35 am.

2. Roll Call

Present were Trustees Bos, Bowman, Jennings and Sikes, Manager Stefaniuk, Highway Superintendent Jeff Thompson, and Administrator Coordinator Agnes Mendocha

3. Discussion –

Budget for the following departments:

A. Highway

A tentative budget was distributed, and each line item was reviewed. We also reviewed salaries under both the General Road, Perm Road, and Parks to confirm all employees were being paid out of the correct line item. Commissioner Kruckenberg was contacted to collect additional information regarding future purchases requested under vehicle/heavy equipment and capital improvements. This department also has a major storm water project scheduled for this upcoming budget year.

B. Cemetery

Cemetery Manager Thompson reviewed the budget items. Both income and expenses will stay close to the same as in past years. No major changes were recommended.

C. Bus

Again, line items were discussed one by one. A couple of income line items were adjusted to more closely match what has been received the past few years.

NOTE: Overall, a few line item numbers and descriptions are being modified for consistency across all funds and departments.

4. Adjournment

Meeting adjourned at 10:00 am.

Respectfully submitted: *Supervisor Palmblad*